

# Application cancellation request form

If you change your mind about applying, you can cancel your application and request a refund within 14 days. The easiest way to do this is to **call us**.

However, if you're unable to call, simply complete this form and return it to:

Customer Experience Centre  
UCAS  
Rosehill  
NewBarn Lane  
Cheltenham  
Gloucestershire  
GL52 3LZ

If it's been more than 14 days since you submitted your application, you can withdraw it via Track at any time, however no refund will be issued.

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Dear UCAS,

I can confirm that I give permission to cancel my application. Below are my personal details:

**Personal ID:**

**Your name:**

**Your address:**

**Application submitted on:**

**Signature:**

**Date:**