

## CU12 Guaranteed unconditional place

[title] [initial] [surname]  
[addr 1]  
[addr 2]  
[addr 3]  
[postcode]

Personal ID: XXXXXXXXXXXX  
Scheme code: XXXX  
Date: XX/XX/XXXX

Dear [title] [surname],

Congratulations! You have met all your academic conditions for your course. This letter confirms that you hold a guaranteed unconditional place on the XXXX course XXXX at XXX, starting in 2020. The conservatoire will send you joining instructions before you start your course.

It is important that you keep this letter because it provides proof of your place for education authorities and banks.

### If you change your mind

When you accepted the offer of a place on this course, a **contract was made between you and your chosen conservatoire**. If you have changed your mind, please read this information carefully about how you can change your replies, which means formally withdrawing your acceptance and cancelling this contract.

### If you accepted an offer that was originally a guaranteed unconditional offer

You can change your reply but only within **14 days of accepting the offer**. To do this, contact our Customer Experience Centre on 0371 468 0 470 or +44 330 3330 232 (international). After the 14-day period, you can only change your replies with the permission of the conservatoire whose offer you have accepted – you need to contact them and us to arrange this. If you decline this place, please be aware you will **not be able to make any further applications during the 2020 application cycle**. You will, however, be able to reapply for 2021 entry if you wish.

### If you accepted an offer that was originally a guaranteed conditional offer

You may only change your reply with the permission of the conservatoire whose offer you have accepted. You need to contact them and us to discuss this. If you decline this place, please be aware you will **not be able to make any further applications during the 2020 application cycle**. You will, however, be able to reapply for 2021 entry if you wish.

We wish you every success with your studies.

Yours sincerely  
UCAS Conservatoires