

Status check

AS9

[title] [initial] [surname]

[addr1]

[addr2]

[addr3]

[addr4]

[postcode]

[country]

Date:[produced]

Personal ID:[personalid]

Scheme Code:[asc]

If the above address changes, please let UCAS and your chosen universities or colleges know immediately.

Dear [title] [surname]

We're writing to confirm we have now received your offer replies. Please take a look at the information in the table below to make sure it's all correct. If it's incorrect, please contact us on 0371 468 0 468 or +44 330 3330 230 (international)* immediately and we will be able to amend the replies within 14 days of when they were initially made.

Changing your mind

When you accepted an offer of a place on a course as either your firm or insurance choice, a **contract is made between you and your chosen university or college**. If you change your mind, you can change your replies but only within **14 days of accepting the offer** (the date of acceptance is shown in Track) and by contacting us on 0371 468 0 468 or +44 330 3330 230 (international)*. After the 14 day period, it may be possible to do this with the permission of the university or college whose offer you have accepted, but you will need to contact them and us directly to arrange this.

Note: The last date you can change your replies is 28 July, even if this is sooner than 14 days after accepting your offer.

Sending your exam results

While UCAS sends the majority of results to universities and colleges, there are some qualifications that students must send themselves. If this applies to you, be sure to send your results as soon as you have them to the universities and colleges where you have accepted a place.

As soon as we receive your exam results, if they're among [those we process](#), or you fulfil the criteria set by your firm choice, we will send your results to the university or college concerned. If you meet **all** the conditions of your offer, your place will be confirmed and there is an expectation that you will take up your place.

However, if you don't meet the conditions of your firm or insurance choices, you automatically become eligible for Clearing. Alternatively, if you meet and exceed your conditions for your firm choice, you will be eligible to use our Adjustment service to look for an alternative course and/or institution. If either of these situations occurs, we will let you know what your next steps are.

If you have any questions, please [contact us](#) on Twitter [@ucas_online](#), or through our [Facebook page](#).

We wish you the best of luck.

Yours sincerely

UCAS

*Standard network rates apply

University or college code	University or college name	Course code	Status	Entry date	Point of entry
[course_ins_code1]	[ins_short_name1]	[course_code1]	[status1]	[startdate1]	[point_of_entry_1]
[course_ins_code2]	[ins_short_name2]	[course_code2]	[status2]	[startdate2]	[point_of_entry_2]
[course_ins_code3]	[ins_short_name3]	[course_code3]	[status3]	[startdate3]	[point_of_entry_3]
[course_ins_code4]	[ins_short_name4]	course_code4]	[status4]	[startdate4]	[point_of_entry_4]
[course_ins_code5]	[ins_short_name5]	[course_code5]	[status5]	[startdate5]	[point_of_entry_5]
[course_ins_code6]	[ins_short_name6]	[course_code6]	[status6]	[startdate6]	[point_of_entry_6]

Key

CF = Conditional offer firm acceptance

UD = Unconditional offer declined

CI = Conditional offer insurance acceptance

UI = Unconditional offer insurance acceptance

CD = Conditional offer declined

REJ = Unsuccessful

W = Withdrawn from that choice

FULL= Course full

REFCNC = Choice cancelled