

UCAS
DISCOVERY
UK TOUR

EXPLORE
AN EXCITING
WORLD OF
POSSIBILITIES

UCAS
DISCOVERY

YOUR FUTURE STARTS HERE

LIVE LOUNGE - WHAT'S ON?

10:30 - 11:30	11:30 - 12:30
13:30 - 14:30	14:00 - 14:30

SUBJECTS LIVE

10:10 - 10:30	Nursing and Health
10:40 - 11:00	Law
11:10 - 11:30	Leeds Skills Academy
11:40 - 12:00	Apprenticeships
12:10 - 12:30	STEM
12:40 - 13:00	Applying to Apprenticeships
13:10 - 13:30	Business & Finance
13:40 - 14:00	Creative Arts
14:10 - 14:30	

1 LISTEN TO SPECIALIST TALKS
Take part in the Q&As, chat to experts and hear about your different careers at the Live Lounge.

2 GET EXPERT ADVICE
Speak to university, employers, and UCAS about your future plans.

OPEN DAYS

UPCOMING OPEN DAYS

10 OCT	10 NOV	10 DEC	10 JAN
11 OCT	11 NOV	11 DEC	11 JAN
12 OCT	12 NOV	12 DEC	12 JAN

UCAS DISCOVERY PRESENTS

STEM MEDICINE BUSINESS

I AM BCU

WELCOME AREA

MAKE IT REAL

EVENT LOCATION INFORMATION

Location specific information for
IPSWICH UCAS EXHIBITION

UNIVERSITY OF SUFFOLK

UCAS

EXHIBITING AT

EVENT: IPSWICH UCAS

DATE: 11 JUNE 2024

OPENING TIMES: 9.30AM - 3.00PM

VENUE: UNIVERSITY OF SUFFOLK

WATERFRONT BUILDING

NEPTUNE QUAY

IPSWICH

IP4 1QJ



EVENT INFORMATION

ACCESSIBILITY

All buildings are fully accessible with ramps and lifts for each floor.

ACCOMMODATION

Please find below details of hotels in the vicinity of the venue:

- **Travel Lodge Ipswich (5 min walk- 15 Duke Street)**
- **Premier Inn Ipswich Town Centre (5 min walk- 33 Key Street)**
- **Hotel Novotel (10 min walk- Grey Friars Road)**

Please note that these hotels are just a guide for exhibitors and are not recommended by UCAS.

CAR PARKING

For all exhibitors please park in Long Street car park - IP3 8AH

Although this is a permit car park, all charges have been removed for the duration of the event (11 June) and build up (10 June).

If this is full, the alternative is Duke Orwell Quay car park - Duke Street, IP3 0BF. This is a public car park and is pay per hour £1.70 per hour, or £6.35 all day.

For train or bus, please visit: <https://www.uos.ac.uk/find-us>

EVENT INFORMATION

CATERING

Water dispensers are available on each floor of the Exhibition. Complimentary tea and coffee will be provided in room W2.09 (second floor). This room will be restricted to exhibitors only.

FIRST AID

St Johns Ambulance will be available on the ground floor of the Waterfront Building. Please inform a member of staff if you require first aid.

INTERNET

You can connect directly to WiFi on eduroam or by searching for SuffolkUni. If you have problems, please go to the event Registration Desk, Waterfront Building.

SCANNING

To take advantage of lead scanning at this event, you need to download the Smartlead UCAS and have purchased scanning for the UCAS/Discovery events. You will need a license code per device per event which are assigned to you when you purchase the scanning. Make sure your staff at the event have been provided with the license codes.

You will find a guide to setting up your device and how to manage your data in the Exhibitor zone along with a Scanning Instructions document that you can share with your staff attending the event. Hard copies are also provided on your stand.

A member of the UCAS team will be on hand at the exhibitor/scanner help desk to support you at the event or you can call 01242 544808 or email events@ucas.ac.uk.

RISK ASSESSMENTS

The event organiser has completed a risk assessment for the event.

LOGISTICS

SCHEDULE:

BUILD DAY: Monday 10 June

12:00 – 18:00 Event set up – deliveries can be made during this time

16:00 – 18:00 Exhibitor/contractor access.

EVENT DAY: Tuesday 11 June

08:00 – 09:00 Exhibitor access.

09:30 – 15:00 Exhibition open – trolleys will not be allowed on the exhibition floor once the exhibition has opened to the public.

15:00 – 17:00 Exhibitor/contractor and event breakdown.

LOGISTICS

ARRIVAL

Please arrive at the Waterfront Building (the checked curved grey and white building). You will be able to collect your lanyard (which must be worn at all times) and directed to your floor for set up from the Waterfront Building Foyer. You must register details of who will be attending before the event, through your ENet account – instructions on how to do this will be emailed to the lead booker.

BUILD-UP

Build day and times: Monday 10 June- 16:00- 18:00

Event day and build time: Tuesday 11 June- 8.00 - 9.00

Exhibitors can park in Long Street car park (IP3 8AH) on Monday 10 June, then cross over the road to the Waterfront building. Ambassadors will be available during these times to support with unloading materials. No permit or payment is needed during this time for this car park.

BREAKDOWN

Breakdown time: 15:00- 17:00

If you think you might need extra time to build your stand (outside the build-up times stated above), please contact events@ucas.ac.uk. In some circumstances, early access to the venue on the build-up day may be given, but this is only with the advance permission of the organiser. If advance permission has not been granted, exhibitors will be turned away from the venue until the exhibitor build-up session starts.

DELIVERIES

Please note, we cannot store boxes in advance of the event. Please send any materials to arrive Monday 10 June at the earliest.

Delivery address:

FAO- Ipswich UCAS Fair- Charlotte Greaves
University of Suffolk
Waterfront Building
Neptune Quay
Ipswich
IP4 1QJ

ORGANISERS

For any issues, please contact the organisers - Charlotte Greaves - 07802630995, or Kayleigh Drake 07984825300

STORAGE

A limited amount of storage will be available on the first and second floor of the waterfront building. Ambassadors will be around to guide you to this room. Lifts will be available for transportation.



CONTACT DETAILS

UCAS Events Team

E: events@ucas.ac.uk

T: 01242 544 808

Onsite general enquiries:

Look out for event ambassadors wearing coloured t-shirts, they can offer advice and answer any questions.

Please familiarise yourself with the onsite organisers office at each event for any questions you have or help you need

