

FAQs – UCAS Teacher Training applicant and capitation fees for the 2017 cycle

What are the changes?

As part of UCAS' annual review of application and capitation fees, the UCAS Board decided in December 2015 to approve uplifts to some scheme application and capitation fees for the 2017 admissions cycle.

The changes to UCAS Teacher Training are as follows.

	Application fee	Capitation fee
UCAS Teacher Training		
Current fee	£23	£20
Increase	£1	£2.77
New fee for 2017	£24	£22.77

All applicant fees are inclusive of VAT. Capitation fees are exclusive of VAT.

When will these changes affect me?

- Applicants applying in the 2017 entry admission cycle (from October 2017) will be charged the new fee when they apply.
- Providers will be charged the new capitation fee for applicants successfully placed in the 2017 entry admission cycle. You will receive your capitation fee invoice from UCAS in February 2018.

Why are you increasing capitation fees?

UCAS does not increase fees lightly and understands the financial strains which providers are under. The main reason for this increase is that the cost of delivering the service has increased in line with inflation but fees have not.

Why has the fee increased by such a specific figure?

This very precise figure has been calculated to ensure that we reflect inflation costs but also that we continue to close the contribution gap between applicants and providers.

Why have the fees gone up?

1. Price parity across schemes

We want to ensure that there is price parity across comparable UCAS schemes – and by that we mean UCAS Undergraduate and UCAS Teacher Training. In addition we need to ensure that the increase for both providers and applicants is balanced in supporting the costs of running the admissions service. This year's increase has allowed us to bring parity to our Undergraduate and UCAS Teacher training schemes for the first time.

2. Development of our services

UCAS uses income from our application and capitation fees to ensure that we are developing and improving our services. You can find out more about the work we are doing by visiting the 'development of our service' webpages.

3. Continuation of business as usual services

We need to ensure that we are able to continue to support you with our relationship managers, the Data Collection Team, the HEP Team, the data analysis and the publications we provide you with. Our application and capitation fees allow us to cover the staff costs associated with this for all of our schemes.

What do I get for my capitation fee?

You receive or have access to a wide range of UCAS services.

Services to support your admissions operation

- Data Collection Team to ensure consistent and quality assured data
- UCAS search tool
- A dedicated secure area for providers on the UCAS website
- Verification and fraud services
- Application management tools (link products)
- Apply, our online admissions portal
- Track, to manage replies and responses
- Professional publications, including the Admissions Guide, Set Up Guide and Best Practice in Decision Making Guide

Services to enhance your experience of UCAS

- Trend reports to inform recruitment strategy
- Daily scheme data reports to support your recruitment
- Support from our Higher Education Provider (HEP) Team
- Support from relationship managers and technical relationship managers
- Webinar training
- Annual Review Meetings
- On demand communications

Additional paid-for services from UCAS Media

- Opportunities to reach prospective applicants through our pre-applicant database
- Additional analysis and insight services
- Support from UCAS Media Account Managers

Can we expect fees to continue to increase year on year?

We don't take the decision to increase fees lightly but we have made a commitment to close the gap between the cost of running the service and the application and capitation fee income. We will of course keep you informed of the outcomes of recommendations to the board as we review them on an annual basis.

How is this being communicated to applicants?

A full communications plan is in place which addresses both proactive messages for advisers, as well as changes to printed and digital publications for both audiences.