

May 2015

2015 results embargo agreement

This is a summary of the main obligations under the terms of service you have entered into with UCAS, in order for UCAS to share results with you prior to publication day (p-day). The terms of service with UCAS set out the strict contractual obligations in relation to the embargo period and results which you must comply with.

The definitions referred to throughout this agreement are taken from the terms of service, namely:

- results
- p-day
- applicant

In accordance with the terms of service UCAS has agreed to share results under strict contractual obligations that you:

1. Use the results for the sole purpose of facilitating the Confirmation processes.
2. Do not share the results either intentionally or inadvertently nor respond to any communications from any third party, including the applicant or their advisers, or any journalist prior to p-day.
3. Implement and maintain operational, organisational and technical measures to safeguard against unauthorised access, loss, destruction, theft or inadvertent disclosure of the results prior to p-day.
4. Ensure the appropriate level of security in your IT solutions, and operating procedures implemented by you are sufficiently robust to safeguard against the serious damage that may be suffered by an applicant and UCAS as a result of a disclosure breach.

In the event that you, your employees or third party agents or contractors unintentionally or inadvertently leak such information prior to p-day, UCAS reserves the right to withdraw your access to results during the embargo period ahead of p-day.

Please acknowledge the terms of this agreement by signing and returning one copy of it to the address below by **Friday 19 June 2015**, or emailing a scanned copy to **sdt@ucas.ac.uk**. You should retain a signed copy of this agreement to remind you of your obligations.

I acknowledge and agree to the terms contained in this agreement.

Signed by

Name and position.....

Provider and code

Please return to:

Scheme Delivery Team, UCAS, Rosehill, Cheltenham, GL52 3LZ