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VERY

EXHIBITOR INFORMATION

Location specific information for
UCAS Discovery Ayrshire

UCAS



EXHIBITING AT

EVENT: UCAS Discovery Ayrshire

DATE: Thursday 11 September 2025

OPENING TIMES: 09:30 – 15:00

VENUE:

UWS Ayr Campus

University Avenue

Ayrshire

KA8 0SX



EVENT INFORMATION

ACCESSIBILITY

The event will take place in the Atrium on Level 2. The main entrance from the car park is on Level 3. There are lifts available to access all levels.

ACCOMMODATION

Please find below details of hotels in the vicinity of the venue:

Premier Inn Ayr Racecourse Hotel 0333 321 9304

Mercure Ayr Hotel 01292 844 299

Travelodge Ayr 08719 846321

Please note that these hotels are just a guide for exhibitors, and are not recommended by UCAS.

CAR PARKING

Exhibitor parking will be available in Car Park 1. Use What3Words to find us! [///parent.hood.feels](#) As there is a barrier system in operation; one of our colleagues will be on duty, please inform them you are an exhibitor, and you will be given access to the car park. Once parked, please make your way to main reception (level 3) then to the Atrium (level 2) where the exhibition will take place. To exit the car park, simply drive towards the exit barrier, this will lift automatically as you approach.

CATERING

The coffee shop (located in the Atrium) will be available for you purchase refreshments, snacks, and lunch. As lunchtime can be busy, it is advisable to purchase lunch in advance. Purchases can be made via card only.

The event will not close for lunch. If you're a lone exhibitor and don't want to leave your stand during the day, we have event staff who will be happy to fetch you any refreshments, if they are able to do so.

You will find a water fountain to the right-hand side of the glass, just before the Café.

TOILET FACILITIES

Are located throughout the venue and are signposted.

EVENT INFORMATION

FIRST AID

If you sustain any personal injuries, or are present when an accident happens, please ask for assistance from the organisers

INTERNET

Eduroam will work for anyone with an institutional e-mail address.

Non-Educational visitors can use the guest wifi: UWS_Guest WiFi password is: UWS_Welcome

SCANNING

To take advantage of lead scanning at this event, you need to download the Smartlead App and have purchased scanning for the UCAS Discovery events. You will need a license code per device per event which are assigned to you when you purchase the scanning. Make sure your staff at the event have been provided with the license codes.

You will find a guide to setting up your device and how to manage your data in the [Exhibitor zone](#) along with a Scanning Instructions document that you can share with your staff attending the event. Hard copies are also provided on your stand. A member of the UCAS team will be on hand at the event or you can call 01242 544808 or email events@ucas.ac.uk.

RISK ASSESSMENTS

All exhibitors need to provide a risk assessment for your stand build and any activities that will be happening on your stand. Please send this through to Liz Ray l.ray@ucas.ac.uk least 4 weeks before the exhibition date. The event organiser has completed a risk assessment for the event which can be accessed by logging into your Enet account.

QUIET ROOM

Study room 1 is available to anyone who needs a quiet place to go to during the event, this will be available to anyone attending the UCAS event. Please ask a events staff for directions.

BUILD TIMES

Wednesday 10th September – Access for couriers and stand builders: **15:00 – 18:00**

Thursday 11th September - Access for couriers and stand builders **08:00 – 09:00 & 15:15 – 18:00**

If you think you might need extra time to build your stand (outside the build-up times stated above), please contact Laura Murdoch on 07787669054 or at laura.murdoch@uws.ac.uk. In some circumstances, early access to the venue on the build-up day may be given, but this is only with the advance permission of the organiser. If advance permission has not been granted, exhibitors may be turned away from the venue until the exhibitor build-up session starts.

CONTRACTORS UNLOADING

Contractors can unload at the loading bay. Please check in with Security on your arrival who will allow you access.

Find us using what3words: [/////friday.intelligible.dunes](https://www.what3words.com/#!/friday.intelligible.dunes)

EXIBITORS UNLOADING

Exhibitors can unload at the parking roundabout. Please note, you cannot leave your car here unattended. Please unload as quickly as possible then move your car to **Car Park 1**.

CAR PARKING

Exhibitor parking will be available in **Car Park 1** Use what3words: [///votes.pushed.woes](https://www.what3words.com/#!/votes.pushed.woes) to find us! As there is a barrier system in operation; one of our colleagues will be on duty, please inform them you are an exhibitor and you will be given access to the car park. Once parked, please make your way to the main entrance. To exit the car park, simply drive towards the exit barrier, this will lift automatically as you approach.

DELIVERIES

The venue address for couriers is:

Exhibitor name

Stand number

UCAS Discovery Ayrshire

University of the West of Scotland

Ayr Campus

University Avenue

Ayrshire

KA8 0SX

Deliveries can be made from the Wednesday 10 September, 09:00 – 18:00 and Thursday 11 September 08:00 - 09:00. Any deliveries made before this time may not be accepted by the venue and returned to the sender.

ORGANISERS

The organisers can be found on Levels 2 and 3. The lead organiser is Laura Murdoch.

Before and during the exhibition, Laura Murdoch can be contacted on 07787669054 or at Laura.Murdoch@uws.ac.uk

STORAGE




Storage will be at your stand only.

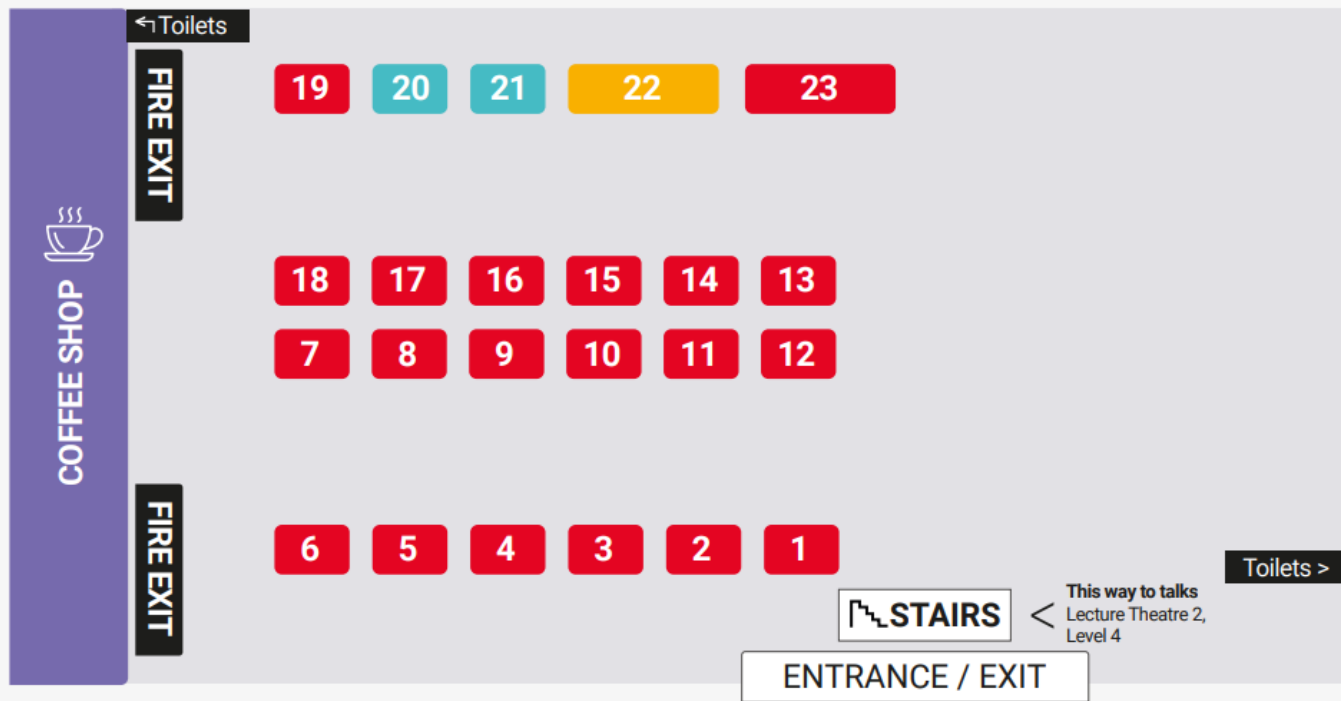
EXHIBITOR PASSES

All staff attending the event should be registered on your Enet account. On the day, exhibitor lanyards must be worn at all times. Please ensure you have your exhibitor pass ready to be scanned.

FIND YOUR WAY - EVENT MAP

AYRSHIRE (11TH SEPTEMBER 2025)

-  Universities & Colleges
-  Employers & Apprenticeships
-  Information and Advice



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University of Dundee	6
The University of Edinburgh	16
Edinburgh Napier University	5
The University of Glasgow	3
Glasgow Caledonian University	19
The Glasgow School of Art	11

Heriot-Watt University	13
The University of the Highlands and Islands (UHI)	18
Queen Margaret University, Edinburgh	9
Robert Gordon University	17
Royal Conservatoire of Scotland	1
SRUC	15
University of St Andrews	2
University of Stirling	4
University of Strathclyde	8
University of the West of Scotland	23
UWS UNIVERSITY OF THE WEST of SCOTLAND	

INFORMATION AND ADVICE

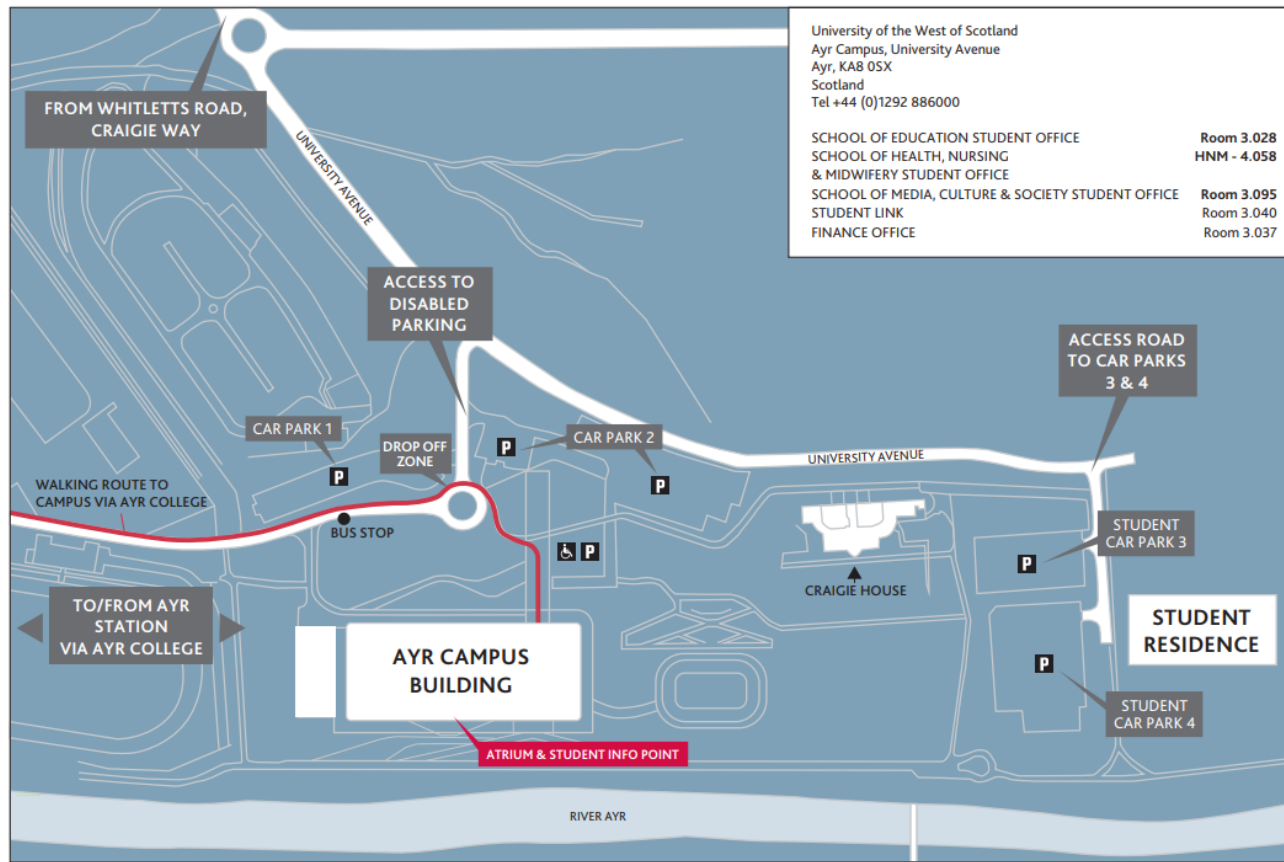
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CONTACT DETAILS

UCAS

UCAS Events Team

E: events@ucas.ac.uk

T: 01242 544 808

Onsite general enquiries:

Look out for event ambassadors wearing coloured t-shirts, they can offer advice and answer any questions.

Please familiarise yourself with the onsite organisers office at each event for any questions you have or help you need

