

UCAS

INPUTTING INTERNATIONAL QUALIFICATIONS



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INPUTTING GRADES

- Students should enter all qualifications they'll have achieved by the time they start studying. All certificated qualifications, including GCSEs and any ungraded results (such as a 'U' grade at A Level), must be included in the application.
- This applies to the international equivalent of these qualifications. Students must also include any failed modules in the education section, even if they plan to retake.
- If there's a good reason why the classes were failed (e.g. poor health or change of staff in your school) this is something that could be noted, by you as an adviser, in **the reference**.
- The qualification date is the date of award, not the date the exam is sat.
- UCAS cannot add your modules or grades after you've submitted the application – anything you want the university to be aware of must be added at the point of application.
- 'Grade' means the grade/score/result/mark earned, not the grade of school the student took the class in.
- Any course results they're still waiting for should be selected as 'pending' (where there is a drop-down box) or left blank (if a free text box).

INPUTTING GRADES

- If the student hasn't formally completed the qualification (like a high school diploma, but they have the grades achieved in freshman, sophomore and junior year), this is something that should be included on the application. You only need to enter the ones that relate to the course being applied to.
- This is particularly relevant where your students are studying many subjects (e.g. under the US system). Where a smaller number of classes are taken (e.g. A Levels, IB or SXII) how many to input is at your discretion. Your students may wish to include grades from relevant classes in earlier years to show academic progression.
- It's important that pending qualifications are entered accurately – UCAS will match **a selection of awarded qualifications** to the applicant, so universities and colleges can make confirmation decisions. Before universities and colleges have these, they'll use pending qualifications to make decisions. Some universities will email to ask for interim transcripts for certain qualifications.
- We receive results for most Level 3 qualifications delivered in the UK, and we send results for the International Baccalaureate and some international A Levels. For most other international qualifications, the students need to send these to the university, college or conservatoire themselves once completed.
- Part of the role of an adviser is to add **predicted grades** for pending qualifications where possible.
- If you're a UCAS Registered Centre, make sure to use your qualifications shortlist to support your students with picking the correct qualification.

REGISTERED CENTRES –

SETTING UP A QUALIFICATION SHORTLIST

- Log in to your Adviser Portal and select 'Centre Management'.
- Go to 'qualification shortlist'.
- Remember, you should add all the qualifications your school offers.
- If you're an agent or independent education adviser, you may wish to add the most common qualifications in your country.
- You can check the qualifications with the exams officer – this'll likely speed up the process and ensure all changes are updated.

Centre manage

UCAS TEST

UCAS centre number: 99999

[Centre and reference details](#)

[Contacts](#)

[Centre linking \(buzzword\)](#)

[Qualification shortlist](#)

[Groups](#)

[Application fee payment methods](#)

[Referee contact details](#)

[Reference template](#)

REGISTERED CENTRES – SETTING UP A QUALIFICATION SHORTLIST

- Click on ‘Add new’
- Type the name of your qualification, then tick the box and save

Qualification shortlist

Add new

Add the qualifications your centre offers. This list will be shown to applicants when they are completing the 'Education' section of the application, making it easier to select the right qualification.

Qualifications can be added and removed at any time during the cycle. Click 'Add new' and tick all that apply.

EXPAND ALL

COLLAPSE ALL

▶ A Level, AS and EPQ	1 qualification
▶ BTEC between 2016 and present	4 qualifications
▶ International qualifications	1 qualification

Create qualification shortlist

Save

Cancel

Search by name or group:

huik

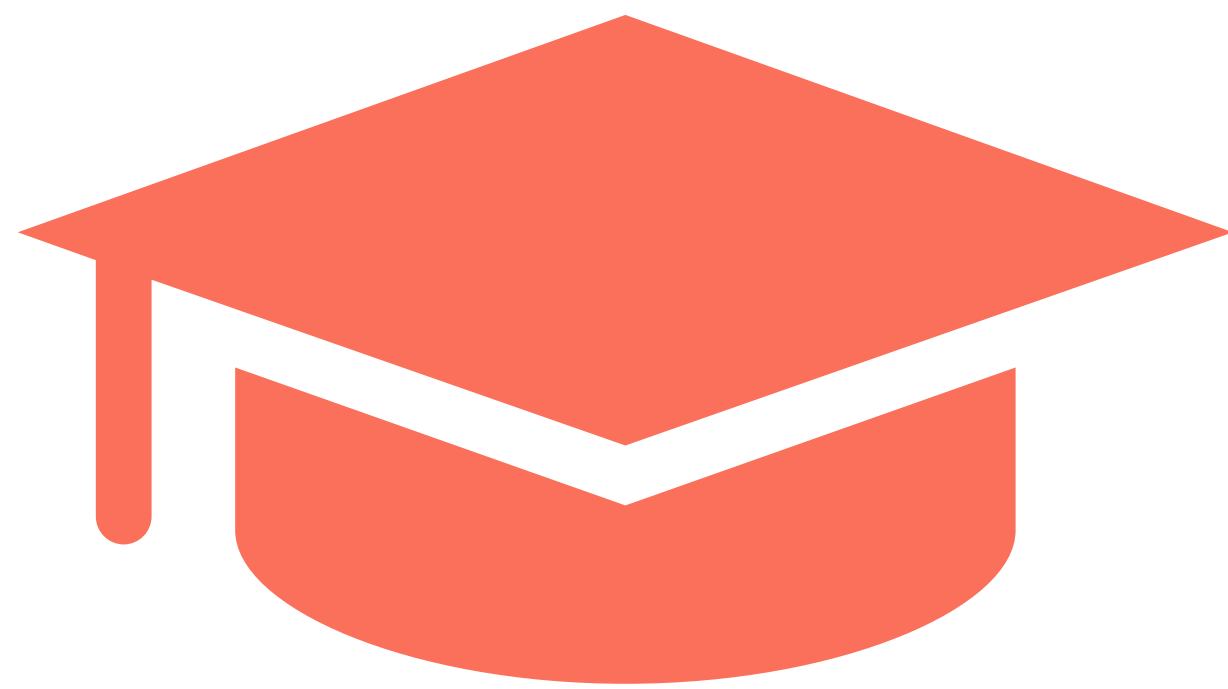
Found 1 qualification

	Qualification group	Qualification name
<div><input checked="" type="checkbox"/></div>	International qualifications	China - Senior High School Exam (Huikao)

Make sure you’re searching the official qualification name, not the subject name.
For example, search A Level (exam board), not History.

HOW TO INDICATE DUAL ENROLMENTS

- There are various reasons students might be attending two different educational institutions – these next few slides will talk you through how to represent that.
- It's important to include all institutions your students are taking qualifications at, as this'll give a well-rounded picture, and can help to support an admissions decision.



DUAL ENROLMENTS — TWO PART-TIME SCHOOLS

- If you're working with a student who's enrolled at two different educational institutions part-time. You should represent this as seen below.
- This is normally applicable if a student is attending two different schools that come together to form a complete educational experience (e.g. in traditional school in the mornings and a specialised art or technical school in the afternoon).

Specialised Art School , Birmingham, United Kingdom

... More

August 2023 - July 2025

Part time

Add qualification

Mainstream High School , Birmingham, United Kingdom

... More

September 2021 - July 2025

Part time

Add qualification

- You should enter the qualifications against the institution that they will be awarded from
- The system will not permit you to add two places of education both as 'full-time'

DUAL ENROLMENTS — FULL-TIME PLUS PART-TIME

- If you're working with a student who's enrolled at two different educational institutions – one is part-time, and the other is full-time. You can represent this as seen below.
- This is normally applicable if a student is enrolled at a standard school and taking top-up classes elsewhere.
- Examples of this could be a student is enrolled in an online (credit awarding) university class or attends evening classes at a community college as well as their high school.

Community College Top-Up, Birmingham, United Kingdom

... More

August 2023 - July 2025

Part time

! The details you have entered show that you have attended two or more different schools or colleges at the same time. If this is correct, please ignore this warning message.

Add qualification

Mainstream High School , Birmingham, United Kingdom

... More

September 2021 - July 2025

Full time

! The details you have entered show that you have attended two or more different schools or colleges at the same time. If this is correct, please ignore this warning message.

Add qualification

- You should enter the qualifications against the institution that they'll be awarded from
- The system will not permit you to add two places of education both as 'full-time'

CAN'T FIND YOUR QUALIFICATION?

- We'd always recommend you try to find your exact qualification from our list. This helps us process the application quickly and the university to know exactly what you're studying.
- There may be a few qualifications which we don't currently have listed. In these instances, you should use the 'other' free-text box.
- Make sure you pick the right category.
- Please let us know by emailing adviserhelp@ucas.ac.uk if you can't find your qualification.

[Other \(International EU Qualifications\)](#)
[Other \(International Non-EU Qualifications\)](#)
[Other \(UK Qualifications\)](#)

other

Filter by
Qualifications in Turkey

We also found these qualifications (Showing 23 of 1945)

Access (other)

BMAT (Bio-medical Admissions Test) and other admissions tests

CACHE Other Level 3 qualifications

City & Guilds (other than NVQs)

GAMSAT (Graduate Medical Schools Admissions) and other admissions tests

HPAT (Health Professions Admission Test) and other admissions tests

Kaplan Medicine and Physiotherapy Foundation Pathway

LNAT (National Law Admission Test) and other admissions tests

MAT (Mathematics Admissions Test) and other admission tests

MML (Modern and Medieval Languages Test) and other admissions tests

MSAT (Medical Selection Admissions Test) and other admissions tests

Other (International EU Qualifications)

Other (International Non-EU Qualifications)

Other (UK Qualifications)

Other Courses (Scottish)

Other English Proficiency

Other Group Awards (Scottish)

PAT (Physics Admissions Test) and other admission tests

SEG Level 3 Certificate in Canine Hydrotherapy

STEP (Sixth Term Examination Papers) and other admissions tests

TSA (Thinking Skills Assessment) and other admissions tests

UCAT (Clinical Aptitude Test) and other admissions tests

UKCAT (Clinical Aptitude Test) and other admissions tests

Add Other (International Non-EU Qualifications)

Subject/title *	Qualification date *	Awarding organisation *	Country *	Result
High School Certificate	08 ▾ 2025 ▾	LEA	Gibraltar	Pass

UCAS

EUROPE



FRANCE — FINDING QUALIFICATIONS

- If you **haven't** linked the qualifications to your [school qualifications shortlist](#), you can find them in a few different ways:
 - If your school is based in France, click '[all qualifications](#)', and the list should be automatically filtered by qualifications in France.
 - If your school is not based in France, click all qualifications, remove the filter for the country your school is based in, then search '[France](#)' or the name of the qualification.

School based in France

Search for your qualifications

Search for keywords from your Qualification title or Country to narrow down the list. If your qualification isn't listed, use the "All qualifications" filter and search there. Still no results? Try removing any country filters and searching "Other" under "All qualifications".

🔍

Search

Filter by

Qualifications in France

We also found these qualifications (Showing 21 of 2042)

- Baccalaureat Francais International (BFI) (2024 onwards) - France
- Baccalauréat Technologique (BTn)-France
- DALF-French Language Qualification (Post 2005)
- DALF-French Language Qualification (Pre 2005)
- DELF-French Language Qualification (Post 2005)
- DELF-French Language Qualification (Pre 2005)
- DUT-France
- Diplôme d'Etudes en Langue Francaise (post 2005)
- Diplôme d'Etudes en Langue Francaise (pre 2005)
- France - Baccalaureat General (from 2021)
- France - Baccalaureat Technologique (from 2021)
- France - Baccalureat Professionel (from 2019)
- France - Brevet d'Etudes Professionelles
- France - Option Internationale du Baccalaureat (OIB) (from 2021)
- France-Baccalaureat
- France-Baccalaureat Technologique (BTn)
- France-Brevet de Technicien (BT)
- France-Brevet de Technicien Suprieur (BTS)
- France-Brevet des Colleges
- France-Option Internationale du Baccalaureat (OIB)
- Option Internationale du Baccalauréat (OIB)-France

School based outside of France

🔍

france

Filter by

Qualifications in Afghanistan

We also found these qualifications (Showing 15 of 2042)

- Baccalaureat Francais International (BFI) (2024 onwards) - France
- Baccalauréat Technologique (BTn)-France
- DUT-France
- France - Baccalaureat General (from 2021)
- France - Baccalaureat Technologique (from 2021)
- France - Baccalureat Professionel (from 2019)
- France - Brevet d'Etudes Professionelles
- France - Option Internationale du Baccalaureat (OIB) (from 2021)
- France-Baccalaureat
- France-Baccalaureat Technologique (BTn)
- France-Brevet de Technicien (BT)
- France-Brevet de Technicien Suprieur (BTS)
- France-Brevet des Colleges
- France-Option Internationale du Baccalaureat (OIB)
- Option Internationale du Baccalauréat (OIB)-France

FRANCE — ADDING THE FRENCH BACCALAUREATE

- Module information cannot be amended after submission.
- Complete all fields marked with a red asterisk.
- Add modules where relevant – there’s enough space to include all your modules if needed.
- Make sure the qualification date is the ‘award’ date, not the ‘examination sat’ date.
- If the qualifications are still in progress, leave the grade box blank.
- Make sure to choose the correct pathway (general, technical or professional).

Add France - Baccalaureat General (from 2021)

if your qualification is not available in the drop down menu, please add text in the box below highlighting if the subject is common or special

Qualification date *		Grade
08 ▾	2024 ▾	14

Universities and colleges may find module/unit information useful if there are specific subject requirements for the courses you choose.

Module title	Qualification date	Grade
Special Subject - Life and Earth Sciences (Biol..	08 ▾ 2024 ▾	12

Module title	Qualification date	Grade
Common - French Literature	08 ▾ 2024 ▾	12 Remove

Add France - Baccalaureat Technologique (from 2021)

please add text in the box below highlighting if the subject is common or special

Qualification date *		Grade
08 ▾	2025 ▾	

Universities and colleges may find module/unit information useful if there are specific subject requirements for the courses you choose.

Module title	Qualification date	Grade
Laboratory Science and	08 ▾ 2025 ▾	

FRANCE — ADDING THE BFI

- Module information cannot be amended after submission.
- Add this **as well as** your core study qualification.
- Complete all fields marked with a red asterisk.
- Add modules where relevant – **there’s enough space to include all your modules if needed.**
- Make sure the qualification date is the **‘award’ date**, not the ‘examination sat’ date.

Add Baccalaureat Francais International (BFI) (2024 onwards) - France

Qualification date*Grade*

06 ▾

2025 ▾

Pending ▾

Universities and colleges may find module/unit information useful if there are specific subject requirements for the courses you choose.

Module title	Qualification date	Grade
English Language, Lit & Culture	05 ▾ 2025 ▾	<div></div>

French High School , Lille, France

... More

August 2023 - July 2025
Part time

Add qualification

Baccalaureat Francais International (BFI) (2024 onwards) - France

... More

Grade	Qualification date	Module(s)
Pending	August 2025	(1 module)

▼ Module(s)

Module title	Grade	Qualification date
English Language, Lit & Culture	Pending	August 2025

France - Baccalaureat General (from 2021)

... More

Grade	Qualification date	Module(s)
14	August 2024	(2 modules)

▼ Module(s)

Module title	Grade	Qualification date
Special Subject - Life and Earth Sciences (Biol..	12	August 2024
Common - French Literature	12	August 2024

IRELAND — FINDING QUALIFICATIONS

- If you haven't linked the qualifications to your [school qualifications shortlist](#), you can find them in a few different ways:
 - If your school is based in Ireland, click 'all qualifications', and the list should be automatically filtered by qualifications in Ireland.
 - If your school is not based in Ireland, click all qualifications, remove the filter for the country your school is based in, then search 'Ireland' or 'Irish' (or the name of the qualification).

School based in Ireland

Performance, Art, and Design

More UK Qualifications

All qualifications

Search for your qualifications

Search for keywords from your Qualification title or Country to narrow down the list. If your qualification isn't listed, use the "All qualifications" filter and search there. Still no results? Try removing any country filters and searching "Other" under "All qualifications".

Search

Filter by

Qualifications in Ireland

We also found these qualifications (Showing 14 of 2039)

Eire - FETAC

Eire - Irish leaving certificate - Ordinary level (first awarded

Eire :Irish leaving certificate - Higher level (first awarded 2017)

FETAC (Ireland)

ILC Higher level

ILC Ordinary level

Irish Junior Certificate

Irish Junior Cycle - Eire

Irish Leaving Certificate

Irish leaving certificate - Higher level (first awarded 2017)

Irish leaving certificate - Ordinary level (first awarded 2017)

Leaving Certificate - Higher Level

Leaving Certificate - Ordinary Level

QQI (Ireland)

There are multiple versions of the Irish Leavers certificate available.

If you are taking the exam after 2017, make sure that you select the option that says 'first awarded 2017'.

School based outside of Ireland

Pick your qualification type

Choose the type of qualification you would like to add - you can search for specific qualifications and view those shortlisted by your adviser within each group.

A Level, AS, EPQ, and T Levels

GCSE and equivalent

BTEC

Job related

Scottish qualifications

International and EU

Baccalaureate

Apprenticeships

Access to HE

Technical (not including BTEC)

Core maths

HNC, HND, and Degrees

Performance, Art, and Design

More UK Qualifications

All qualifications

Search for your qualifications

Search for keywords from your Qualification title or Country to narrow down the list. If your qualification isn't listed, use the "All qualifications" filter and search there. Still no results? Try removing any country filters and searching "Other" under "All qualifications".

Search

Filter by

Qualifications in United States of America

We also found these qualifications (Showing 8 of 2039)

Eire - Irish leaving certificate - Ordinary level (first awarded

Eire :Irish leaving certificate - Higher level (first awarded 2017)

Irish Junior Certificate

Irish Junior Cycle - Eire

Irish Leaving Certificate

Irish leaving certificate - Higher level (first awarded 2017)

Irish leaving certificate - Ordinary level (first awarded 2017)

Signature Level 3 Certificate in Irish Sign Language (QCF)

IRELAND — ADDING THE LEAVERS CERTIFICATE (HIGHER)

- Module information cannot be amended after submission.
- Complete all fields marked with a red asterisk.
- Add [all your modules](#).
- If the qualifications are still in progress, select 'pending' in the grade dropdown box.
- Make sure the qualification date is the 'award' date, not the 'examination sat' date.

Add Irish leaving certificate - Higher level (first awarded 2017)

Title *

Applied Mathematics

Qualification date *

08 ▾

2025 ▾

Awarding organisation *

ILC ▾

Grade *

Pending ▾

Save qualifications

Save and add another

Cancel

IRELAND — ADDING THE LEAVERS CERTIFICATE (ORDINARY)

- Module information cannot be amended after submission.
- Complete all fields marked with a red asterisk.
- Add modules where relevant – there's enough space to include all your modules if needed.
- It is important to include this qualification as it may form part of the decision/offer.
- Make sure the qualification date is the 'award' date, not the 'examination sat' date.

Add Irish leaving certificate - Ordinary level (first awarded 2017)

Title *	Qualification date *	Awarding organisation *	Grade *
<input type="text" value="English"/>	<input type="text" value="08"/> <input type="text" value="2024"/>	<input type="text" value="ILC"/>	<input type="text" value="O6"/>

TURKEY — FINDING QUALIFICATIONS

- If you [haven't](#) linked the qualifications to your [school qualifications shortlist](#), you can find them in a few different ways:
 - If your school is based in Turkey, click '[all qualifications](#)', and the list should be automatically filtered by qualifications in Turkey.
 - Make sure you select the right version of your diploma e.g. [Anatolian](#).
 - If your school is not based in Turkey, click all qualifications, remove the filter for the country your school is based in, then search '[Turkey](#)' or the name of the qualification.

School based in Turkey

Search for your qualifications

Search for keywords from your Qualification title or Country to narrow down the list. If your qualification isn't listed, use the "All qualifications" filter and search there. Still no results? Try removing any country filters and searching "Other" under "All qualifications".

Filter by
[Qualifications in Turkey](#)

We also found these qualifications (Showing 6 of 2042)

[Turkey - Lise Bitirme Diplomasi - Anatolian High School Diploma](#)
[Turkey - Lise Bitirme Diplomasi - Science High School Diploma](#)
[Turkey-Devlet Lise Diplomasi](#)
[Turkey-Devlet Meslek Lise Diplomasi \(State Vocational High School Diploma\)](#)
[Turkey-Devlet Teknik Lise Diplomasi \(State Technical High School Diploma\)](#)
[Turkey-Lise Bitirme Diplomasi](#)

School based outside of Turkey

Search for your qualifications

Search for keywords from your Qualification title or Country to narrow down the list. If your qualification isn't listed, use the "All qualifications" filter and search there. Still no results? Try removing any country filters and searching "Other" under "All qualifications".

Filter by
[Qualifications in Afghanistan](#)

We also found these qualifications (Showing 9 of 2042)

[Cyprus-Devlet Lise Diplomasi](#)
[Cyprus-Lise Bitirme Diplomasi](#)
[Turkey - Lise Bitirme Diplomasi - Anatolian High School Diploma](#)
[Turkey - Lise Bitirme Diplomasi - Science High School Diploma](#)
[Turkey-Devlet Lise Diplomasi](#)
[Turkey-Devlet Meslek Lise Diplomasi \(State Vocational High School Diploma\)](#)
[Turkey-Devlet Teknik Lise Diplomasi \(State Technical High School Diploma\)](#)
[Turkey-Lise Bitirme Diplomasi](#)
[Turkmenistan-Diploma of Specialised Secondary Education](#)

TURKEY — ADDING THE LISE

- Module information cannot be amended after submission.
- Complete all fields marked with a red asterisk.
- Add classes/subjects as modules where relevant – e.g. if they directly relate to the course you are applying to.
- If the qualifications are still in progress, leave grade box blank.
- Make sure the qualification date is the ‘award’ date, not the ‘examination sat’ date.
- If your school teaches an international qualification as well as the lise, make sure to add this as an additional qualification.
- Indicate which year of study the grade was achieved in if you studied the class in multiple years.

Add Turkey-Lise Bitirme Diplomasi

Qualification date *		Grade
08 ▾	2024 ▾	80%

Universities and colleges may find module/unit information useful if there are specific subject requirements for the courses you choose.

Module title	Qualification date		Level	Grade
Biology	08 ▾	2024 ▾	Final Year	87