

VISITOR INFORMATION GUIDE

DATE: Tuesday 14 October 2025

VENUE: St Mary's University, London

UCAS



GETTING HERE

UCAS



GETTING HERE

St Mary's University, London
Waldegrave Road
Twickenham
London, TW1 4SX

[Location and campus maps](#)

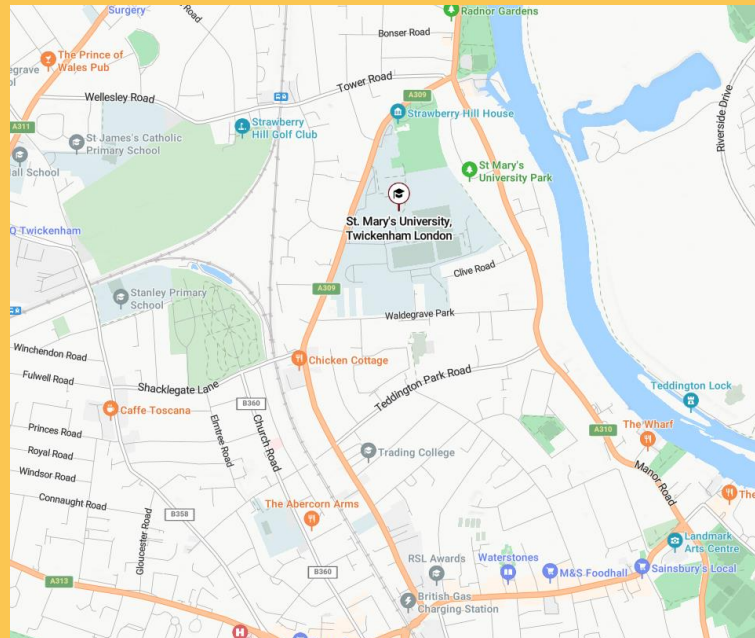
The Exhibition will take place in the Tennis Centre.
What 3 Words: [///tennis.party.sits](https://tennis.party.sits)



TRAVELLING BY CAR OR COACH?


Coaches will drop off on Waldegrave Road, TW1 4SX and park at Teddington Lock. Further instructions will be sent prior to the event.


There is limited car parking on campus, and is available on a first come first served basis. Use What 3 Words: [///angel.maker.recent](https://angel.maker.recent) and follow signage and directions from stewards. There is free parking on local roads. Please contact us directly if you need reserve a disabled parking space.




WHILST YOU'RE HERE

WHEN YOU ARRIVE

 On arrival, please head to the **main entrance located in the Sport St Mary's foyer**. Please have your ticket ready for inspection. If you don't have a ticket on arrival, please report to the registration desk **also located in Sport St Mary's**.

 Your exhibition ticket is personal to you and should not be passed on to other group members, as this could compromise the security of your data. To comply with data protection regulations, it's essential that individuals at our exhibitions use their own ticket – both on entering, and when visiting exhibitors' stands. Anyone found to be in breach of this will be asked to leave the event and register again to be readmitted.

 Please be aware, the venue may be conducting random bag and wand searches. We thank you for your patience while this takes place.



WHILST YOU'RE HERE

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WIFI

St Mary's Guest wifi network will be available for guests to use

ACCESSIBILITY

All access points and routes being used on the day of the event will be accessible. Please contact us before the event if you have any questions, concerns, or additional requirements that you'd like us to accommodate hello@stmarys.ac.uk

CATERING

Various catering options will be available on the day, and can be found towards The 1850.

If you have dietary requirements, our canteen caters to all.

EVENT STAFF

For general queries during the event (e.g. directions to facilities), ask any of the event staff, who can be identified by their UCAS-branded t-shirts.

The Big Q&A and Subjects Talks

Student talks will run throughout the event at the back of the exhibition hall. A full programme of events can be found on the [event webpage](#).



JUST IN CASE

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ORGANISERS

If you wish to speak to the event organiser, they will be based in the exhibition venue, and can also be identified by UCAS branded t-shirts. If you need to speak to the organiser by phone prior to the event, please call 020 8240 2364

ACCIDENTS & NEAR MISSES

If you are involved in, or witness an accident or near miss while on-site, please report it to a member of staff at the registration desk in the Sport St Mary's lobby.

EMERGENCY PROCEDURES

Should an evacuation of the building occur, please follow the instruction of the event staff, and leave the build via the nearest exit.

FIRST AID

Visitors can head the Sport St Mary's lobby for first aid. Please speak to a steward in a UCAS top who can point you in the right direction.



FREQUENTLY ASKED QUESTIONS

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- **WHAT INSURANCE IS IN PLACE FOR THE EVENT?**

The organiser has adequate public and employee liability cover. While the organisers take every precaution to protect visitors' property during an event, they are not responsible for any loss or damage. All group leaders should ensure they have adequate public and employers' liability cover, in line with the booking terms and conditions.

- **WHAT HAPPENS TO ANY LOST PROPERTY?**

Lost property will be handed in to a member of exhibition staff, who will keep items found at Sport St Mary's reception. If they are not claimed by the end of the day, they will be handed to St Mary's main security office which is open 24/7 for visitors to collect items from. You can contact hello@stmarys.ac.uk if you need any support after the event regarding lost property.

- **CAN I SMOKE/VAPE ON SITE?**

Please note, there is a strict policy of no smoking/vaping or drinking of alcohol on the University campus.

- **WHAT SECURITY IS THERE?**

Security is present at the event throughout. If you are a victim of theft, please report it to the event manager immediately.

- **WHERE CAN I GET A COPY OF THE RISK ASSESSMENT FOR THE EVENT?**

The organiser has completed a risk assessment for the event and this will be uploaded to the group bookers e-net account.



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CONTACT DETAILS

VENUE

St Mary's University,
London
hello@stmarys.ac.uk

CONTACT DETAILS

Prior to the exhibition
01242 544 808 or email
events@ucas.ac.uk

ON SITE GENERAL ENQUIRIES

Event ambassadors,
wearing UCAS t-shirts,
will also be available to
offer help and advice if
you have any queries

Thank you for registering to attend the
UCAS Discovery Twickenham exhibition.

