

# VISITOR INFORMATION GUIDE

**Date:** Wednesday 11 & Thursday 12 March 2026

**Venue:** Eikon Exhibition Centre, Lisburn

**UCAS** DISCOVERY **UK TOUR**



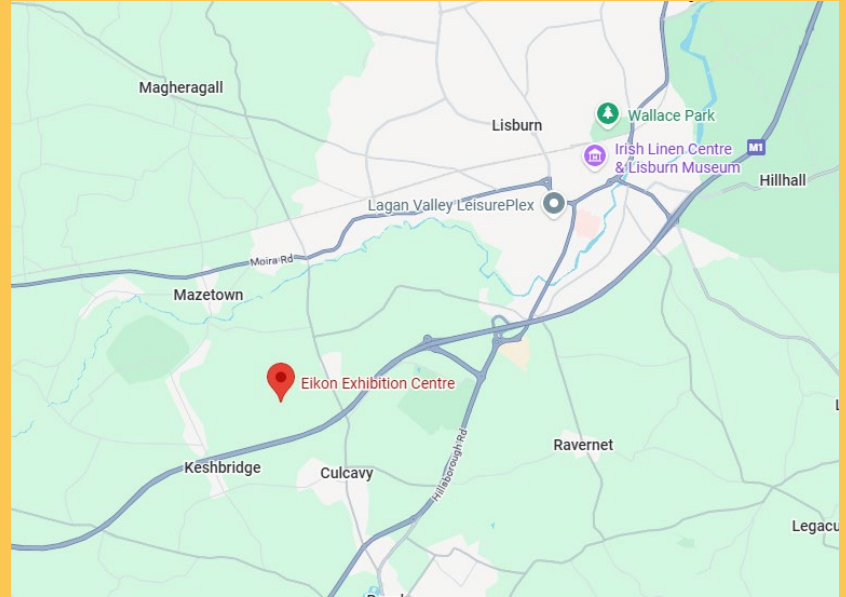
# GETTING HERE

## Travelling by car or coach?

Eikon Exhibition Centre is located just 2 miles from Springfield at Junction 7 on the M1. Just 10 minutes from Belfast and 85 minutes from Dublin. If using a satellite navigation system, please follow the postcode BT27 5RL. For further directions, please see the [Eikon Exhibition Centre's website](#).

## Where can I park my car?

There is a free car parking at the front of the Eikon Exhibition Centre, with over 4,000 free car parking spaces available, including designated parking areas for blue badge holders (available on a first come, first served basis). Please follow the direction of the on-site traffic team.



# GETTING HERE

UCAS



## Where can I park a coach or minibus?

Please follow the directions of the traffic marshals on arrival.

There is coach parking at the venue. Coaches will be directed by the on-site traffic team to the drop-off point, and car park. To ensure the smooth and safe running of the exhibition, it is imperative the traffic marshal's instructions are followed at all times. Approximately 2 weeks prior to the event, those that have indicated they are arriving by coach or minibus will be sent an email with further information.



## Travelling by Public Transport?

The local bus route which serves the Eikon Exhibition Centre is 325G and runs from Lisburn Bus Station. Please note, there is a small walk from bus stop (outside the venue gates), to the venue doors. More information can be found on [Translink's website](#).

The Eikon Exhibition Centre is only a short taxi ride from Lisburn train and bus stations. The rail route offers access to travellers from all over Ireland, with links running from Belfast to Dublin.

It is strongly advised that you pre-book any taxis you may require for the arrival and departure from the Eikon Exhibition Centre.

The venue has recommended the following taxi company:

[fonaCAB](#): 028 90 333 333

# WHILST YOU'RE HERE

UCAS

## When you arrive



On arrival, please head to the main entrance of the Eikon Exhibition Centre. When you arrive, you will see signage for the UCAS event; please enter through the glass door. Please have your ticket ready for inspection. If you don't have a ticket on arrival, please report to the registration desk in the venue foyer.



Your exhibition ticket is personal to you and should not be passed on to other group members, as this could compromise the security of your data. To comply with data protection regulations, it's essential that individuals at our exhibitions use their own ticket – both on entering, and when visiting exhibitors' stands. Anyone found to be in breach of this will be asked to leave the event and register again to be readmitted.



Please be aware, the venue will be conducting random bag and wand searches. We thank you for your patience while this takes place.



# WHILST YOU'RE HERE

UCAS

## Wi-Fi

The Eikon Exhibition Centre has a Wi-Fi connection.

A free 15-minute session is available, by logging into the Wi-Fi network 'CAFÉ' at the venue.

## Accessibility

Full details on accessibility can be found on the [Eikon Exhibition Centre website](#).

## Catering

There will be refreshments available for visitors to purchase in the hall.

The Staff Room (exhibitor and teacher's lounge) will be serving snacks and sandwiches. Cash and card payments are accepted.

## Event staff

For general queries during the event (e.g. Directions to facilities), ask any of the event staff, who can be identified by their ucas-branded t-shirts.

## The Big Q&A talks

Student talks will run throughout the event on our stages. These can all be found in the main hall and will be signposted. A full programme of events can be found on the [event webpage](#).



# JUST IN CASE

UCAS

## Organisers

The organiser's office is located at the front of the hall and is signposted. The organisers can be identified by UCAS branded t-shirts. If you need to contact the organiser prior to the event, please email [events@ucas.ac.uk](mailto:events@ucas.ac.uk).

If you have any safeguarding concerns during your time at the event, please contact our designated safeguarding point of contact, Lisa Howlett, on 07502 741 948.

## Accidents & Near Misses

If you are involved in, or witness an accident or near miss while on-site, please report it to the organiser's office immediately, located at the front of the hall.

## Emergency Procedures

Should an evacuation of the building occur, please follow the instruction of the event staff, and leave the build via the nearest exit.

## First Aid

If you need first aid during your visit, help can be found at the first aid office, just inside the entrance of the hall, on the left-hand side.



# FREQUENTLY ASKED QUESTIONS

UCAS

- **Is there anywhere I can store my coat and bags?**

Unfortunately, there isn't a cloakroom available at the venue.

- **What insurance is in place for the event?**

The organiser has adequate public and employee liability cover. While the organisers take every precaution to protect visitors' property during an event, they are not responsible for any loss or damage. All group leaders should ensure they have adequate public and employers' liability cover, in line with the booking terms and conditions.

- **What happens to any lost property?**

All lost property found at the Eikon Exhibition Centre will be handed in to the Organiser's Office. Items not claimed during the event will be passed to the Eikon Exhibition Centre and held for 6 months. After 3 months, if an item is not claimed, it will be considered abandoned, and the Eikon Exhibition Centre have the right to sell it.

- **Can I smoke/vape on site?**

Please note, throughout the build-up, duration, and break down of the exhibition, there is a strict policy of no smoking/vaping or drinking of alcohol at the venue.

- **What security is there?**

Security is present at the event throughout. If you are a victim of theft, please report it to the organiser's office immediately.

- **Where can I get a copy of the risk assessment for the event?**

The organiser has completed a risk assessment for the event and this has been uploaded to the group bookers E-Net account.



UCAS

# CONTACT DETAILS

## VENUE

Eikon Exhibition Centre  
Sprucefield  
Halftown Road  
Lisburn, BT27 5RF

## ON-SITE GENERAL ENQUIRIES

Event ambassadors, wearing UCAS t-shirts, will also be available to offer help and advice if you have any queries

## CONTACT DETAILS

Prior to the exhibition  
01242 544 808 or email  
[events@ucas.ac.uk](mailto:events@ucas.ac.uk).

Thank you for registering to attend the Lisburn UCAS  
Discovery exhibition.

