

# VISITOR INFORMATION GUIDE

**DATE:** Thursday 11 June 2026

**VENUE:** University of Winchester

UCAS



# GETTING HERE

## GETTING HERE

University of Winchester, Sparkford Road, SO22 4NR

[How to find us](#)

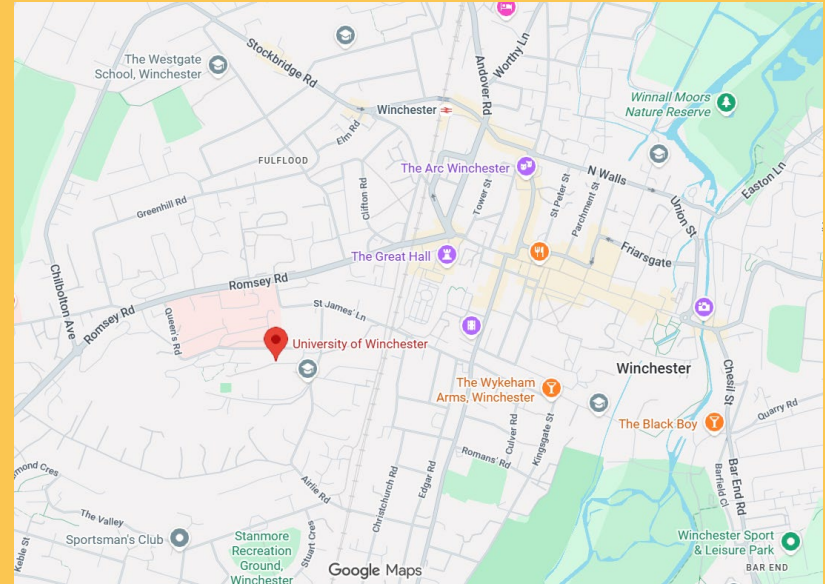
## TRAVELLING BY CAR OR COACH?

Coaches will need to drop off and pick up at allocated times. Limited coach parking is available at the following sites:

- Worthy Lane Car Park
- South Winchester Park and Ride


**COACH PARKING IS NOT AVAILABLE ON SITE.** Limited Minibus parking is available in Medecroft Car Park. **Further information will be sent to each school via post approximately 2 weeks before the event.**


Parking for cars is not available on site. South Winchester and Pitt Park and Rides offer an excellent service to the University via Romsey Road. Winchester train station is a short, 15 minute walk to campus.




# WHILST YOU'RE HERE

## WHEN YOU ARRIVE

 On arrival, please head to the **main entrance located on Sparkford Road**. Please have your ticket ready for inspection. If you don't have a ticket on arrival, please report to the registration desk **in The Stripe**.

 Your exhibition ticket is personal to you and should not be passed on to other group members, as this could compromise the security of your data. To comply with data protection regulations, it's essential that individuals at our exhibitions use their own ticket – both on entering, and when visiting exhibitors' stands. Anyone found to be in breach of this will be asked to leave the event and register again to be readmitted.

 Please be aware, the venue may be conducting random bag and wand searches. We thank you for your patience while this takes place.



# WHILST YOU'RE HERE

UCAS

## WIFI

There will be a QR code on the exhibition guide that you can scan to access visitors wi-fi.

## ACCESSIBILITY

The event is being held in a marquee and a Sports Hall, wheelchair access if via The Dytche Car Park and there will be ramps into the marquee.

## CATERING

Food trucks and a BBQ (weather permitting) will be available between the Marquee and The Sports Hall. University catering outlets and the SU shop will also be open.

## EVENT STAFF

For general queries during the event (e.g. directions to facilities), ask any of the event staff, who can be identified by their UCAS-branded t-shirts.

## The Big Q&A and Subjects Talks

Student talks, workshops, and performances will run throughout the event within our Main stage and Mini Stage. These can all be found in the main hall and will be signposted. A full programme of events can be found on the [event webpage](#).



# JUST IN CASE

UCAS

## ORGANISERS

If you wish to speak to the event organiser, they will be based in the exhibition venue, and can also be identified by UCAS branded t-shirts. If you need to speak to the organiser by phone prior to the event, please call **01962 624857**

## ACCIDENTS & NEAR MISSES

If you are involved in, or witness an accident or near miss while on-site, please report it **Site Stewards/Security 01962 827666**

## EMERGENCY PROCEDURES

Should an evacuation of the building occur, please follow the instruction of the event staff, and leave the build via the nearest exit.

## FIRST AID

A First Aid tent will be situated between the Marquee and the Sports Hall. You can also call Site Stewards on 01962 827666



# FREQUENTLY ASKED QUESTIONS

- **WHAT INSURANCE IS IN PLACE FOR THE EVENT?**

The organiser has adequate public and employee liability cover. While the organisers take every precaution to protect visitors' property during an event, they are not responsible for any loss or damage. All group leaders should ensure they have adequate public and employers' liability cover, in line with the booking terms and conditions.

- **WHAT HAPPENS TO ANY LOST PROPERTY?**

Lost property is taken to Main Reception where it is kept for 1 month before being disposed of.

- **CAN I SMOKE/VAPE ON SITE?**

Please note, throughout the build-up, duration, and break down of the exhibition, there is a strict policy of no smoking/vaping or drinking of alcohol on the University campus. Designated smoking areas are available, please ask a member of event staff.

- **WHAT SECURITY IS THERE?**

Security is present at the event throughout. If you are a victim of theft, please report it to the event manager immediately. We have 24 hour security, their number is 01962 827666

- **WHERE CAN I GET A COPY OF THE RISK ASSESSMENT FOR THE EVENT?**

The organiser has completed a risk assessment for the event and this will be uploaded to the group bookers enet account.

# CONTACT DETAILS

## VENUE

Emma Cleaver

[Emma.cleaver@winchester.ac.uk](mailto:Emma.cleaver@winchester.ac.uk)

01962 624857

## CONTACT DETAILS

Prior to the exhibition

**01242 544 808** or email

[events@ucas.ac.uk](mailto:events@ucas.ac.uk)

## ON SITE

## GENERAL

## ENQUIRIES

Event ambassadors, wearing UCAS t-shirts, will also be available to offer help and advice if you have any queries

Thank you for registering to attend the **Event** UCAS Discovery exhibition.

