

VISITOR INFORMATION GUIDE

DATE: 14 April and 15 April 2026

VENUE: De Montfort University –
The Venue@DMU & QEII Leisure Centre

UCAS



GETTING HERE

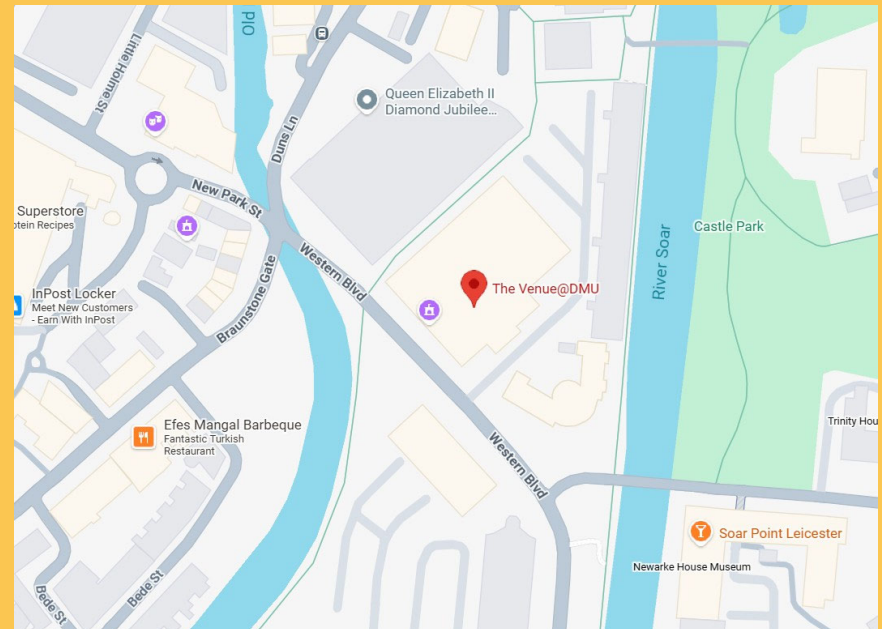
GETTING HERE

The Venue@DMU and QEII Leisure Centre,
20 Western Boulevard,
Leicester LE2 7BU
The Venue is number 44 on the campus map [here](#).

TRAVELLING BY CAR OR COACH?

Coach drop off and pick up point – Eastern Boulevard, Leicester.
Coaches **must** enter from the Upperton Road exit, onto Eastern Boulevard. Coach passes will not be issued.
Coach parking will be available.

There is no car parking on campus and the nearest pay and display car parks can be found [here](#).



WHILST YOU'RE HERE

WHEN YOU ARRIVE

 On arrival, please head to **The Venue main entrance located at 20 Western Boulevard, Leicester LE2 7BU where you will be directed into The Venue or to the QEII Leisure Centre.** Please have your ticket ready for inspection. If you don't have a ticket on arrival, please report to the registration desk in **The Venue or QEII Leisure Centre.**

 Your exhibition ticket is personal to you and should not be passed on to other group members, as this could compromise the security of your data. To comply with data protection regulations, it's essential that individuals at our exhibitions use their own ticket – both on entering, and when visiting exhibitors' stands. Anyone found to be in breach of this will be asked to leave the event and register again to be readmitted.

 Please be aware, the venue may be conducting random bag and wand searches. We thank you for your patience while this takes place.



WHILST YOU'RE HERE

UCAS

WIFI

Connect to the wireless network: DMU-Guest
Username: ucas2026
Password: ucas@dmu

ACCESSIBILITY

Details on the accessibility of buildings at De Montfort University can be found here <https://www.accessable.co.uk/de-montfort-university>

CATERING

A water fountain and vending machine is available in The Venue and QEII Leisure Centre. There is a large Tesco Superstore a five-minute walk from the exhibition venue, and on-campus food outlets are also a five-minute walk.

EVENT STAFF

For general queries during the event (e.g. directions to facilities), ask any of the event staff, who can be identified by their UCAS-branded t-shirts and De Montfort University red 'here to help' t-shirts.

The Big Q&A and Subjects Talks

Student talks, workshops, and performances will run throughout the event within our Main stage and Mini Stage. These can all be found in the main hall in The Venue and will be signposted. A full programme of events can be found on the [event webpage](#).



JUST IN CASE

UCAS

ORGANISERS

If you wish to speak to the event organiser, they will be based in the exhibition venue, and can also be identified by UCAS branded t-shirts. If you need to speak to the organiser by phone prior to the event, please call **0116 250 6077**.

ACCIDENTS & NEAR MISSES

If you are involved in, or witness an accident or near miss while on-site, please report it to the registration desk in **The Venue** or **QEII Leisure Centre**.

EMERGENCY PROCEDURES

Should an evacuation of the building occur, please follow the instruction of the event staff, and leave the build via the nearest exit.

FIRST AID

First aiders will be onsite please speak to event staff who will be able to direct you.



FREQUENTLY ASKED QUESTIONS

UCAS

- **WHAT INSURANCE IS IN PLACE FOR THE EVENT?**

The organiser has adequate public and employee liability cover. While the organisers take every precaution to protect visitors' property during an event, they are not responsible for any loss or damage. All group leaders should ensure they have adequate public and employers' liability cover, in line with the booking terms and conditions.

- **WHAT HAPPENS TO ANY LOST PROPERTY?**

Lost property will be handed into the De Montfort University Security Office.

- **CAN I SMOKE/VAPE ON SITE?**

Please note, throughout the build-up, duration, and break down of the exhibition, there is a strict policy of no smoking/vaping or drinking of alcohol on the University campus.

- **WHAT SECURITY IS THERE?**

Security is present at the event throughout. If you are a victim of theft, please report it to the event manager immediately.

- **WHERE CAN I GET A COPY OF THE RISK ASSESSMENT FOR THE EVENT?**

The organiser has completed a risk assessment for the event and this will be uploaded to the group bookers enet account.



UCAS

CONTACT DETAILS

VENUE

Name: DMU Events Team

Email: eventsoffice@dmu.ac.uk

Telephone: 0116 250 6077

CONTACT DETAILS

Prior to the exhibition

01242 544 808 or email

events@ucas.ac.uk

ON SITE GENERAL ENQUIRIES

Event ambassadors, wearing UCAS t-shirts and red De Montfort University 'here to help' t-shirts will also be available to offer help and advice if you have any queries

Thank you for registering to attend the **Event** UCAS
Discovery exhibition.

