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# Canllaw rieni 2016

Gwybodaeth ynghylch proses ymgeisio UCAS i is-raddedigion



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## Cynnwys



**AWGRYM:** Cofrestrwch i dderbyn ein e-gylchlythyr misol i rieni – mae'n rhad ac am ddim a bydd yn eich atgoffa am y pethau allweddol y bydd yn rhaid i'ch mab neu'ch merch eu gwneud gydol y broses ymgeisio.  
[www.ucas.com/parentform](http://www.ucas.com/parentform)

<b>Pam addysg uwch?</b>	3
<b>Beth yw UCAS?</b>	4
<b>Dyddiadau y dylech eu gwybod</b>	6
<b>Ionawr 2015</b>	
Meddwl am eu dyfodol	8
<b>Mawrth i Fai 2015</b>	
Ymchwil, ymchwil, ymchwil	9
<b>Mehefin i Fedi 2015</b>	
Llenwi eu cais UCAS	10
Pryd i ymgeisio	11
Dechrau gweithio ar eu datganiad personol	12
<b>Ionawr i Fawrth 2016</b>	
Unwaith y cawn ni eu cais	13
<b>Chwefror i Fai 2016</b>	
Ymateb i gynigion	15
Extra yn agor	16
<b>Mehefin i Awst 2016</b>	
Paratoi ar gyfer y canlyniadau	19
<b>Gorffennaf i Awst 2016</b>	
Canlyniadau arholiadau	20
Clearing ac Adjustment	21
<b>Cyllid myfyrwyr</b>	22
<b>Ystyried cerddoriaeth, dawns neu ddrama?</b>	24
<b>Ystyried dysgu?</b>	25
<b>Cael cymorth ar-lein</b>	26
<b>Pam fod myfyrwyr wrth eu bodd yn dysgu</b>	27
<b>Rhestr wirio gyfleus</b>	28



## Ynghylch Canllawiau i Rieni

Mae'r canllawiau hyn ar gyfer unrhyw un sy'n rhoi help llaw i berson ifanc sy'n ymgeisio i astudio mewn prifysgol neu goleg yn hydref 2016. Mae'n trafod cyfnodau allweddol proses ymgeisio UCAS i is-raddedigion. Os hoffech chi holi ynghylch unrhyw beth, mae yna sawl ffordd y gallwch chi gysylltu: [www.ucas.com/contactus](http://www.ucas.com/contactus)

### Pam addysg uwch?

Mae penderfynu mynd i brifysgol yn effeithio ar y teulu cyfan, felly, mae'n bwysig fod pawb, gan gynnwys rhieni, gwarcheidwaid, rhieni maeth a neiniau a theidiau yn deall y manteision.

### Pan fydd eich mab neu eich merch yn y brifysgol bydd cyfle iddyn nhw:

- astudio pwnc sydd wrth eu bodd
- cael cymhwyster a fydd yn eu harwain at eu dewis yrfa
- dysgu i feddwl yn annibynnol ynghylch holl heriau bywyd a phob agwedd ar fywyd
- datblygu sgiliau pwysig a fydd yn agor drysau newydd
- dod yn fwy annibynnol a hunan hyderus
- gwneud ffrindiau gydol oes

### Ar ôl graddio, bydd eich mab neu'ch merch :

- yn cael cyfle i ddilyn gyrfa o'u dewis nhw
- â gobaith o gael swyddi gwell
- yn gallu ennill rhagor o gyflog

Yn y pen draw, bydd eich mab neu'ch merch yn ennill sgiliau a phrofiadau drwy fynd i brifysgol a fydd yn eu helpu yn eu gyrfa ac yn eu bywydau personol.

## Beth yw UCAS?

Sefydliad yw UCAS sy'n prosesu ceisiadau ar gyfer astudio cyrsiau'n llawn amser mewn prifysgolion a cholegau yn y DU. Ond, nid prosesu ceisiadau yn unig yw ein gwaith; rydym ni'n ceisio helpu myfyrwyr i ddewis yn ddoeth beth sydd orau iddyn nhw drwy eu harwain drwy'r broses gyfan o ymgeisio am addysg uwch. I gefnogi hyn, rydym ni'n darparu amrywiaeth eang o wybodaeth a gwasanaethau cefnogi gwerthfawr i ddysgwyr ifanc, ymgeiswyr a'u rhieni.

Drwy ddefnyddio ein gwefan [www.ucas.com](http://www.ucas.com), bydd eich mab neu'ch merch yn gallu canfod rhagor ynghylch sut i gychwyn, ymchwilio i'r dewis o gyrsiau, cyflwyno eu cais a chadw llygad ar eu dewis o gyrsiau. Mae yna wybodaeth yn benodol ar gyfer rhieni a gwarcheidwaid ar [www.ucas.com/parents](http://www.ucas.com/parents), gan gynnwys manylion ynghylch y broses ymgeisio a llawer o ganllawiau defnyddiol ar fideos.

## Egluro termau UCAS

Mae yna gryn dipyn o dermau rydym ni a'r prifysgolion yn eu defnyddio a allai fod yn anghyfarwydd i chi. Ewch i [www.ucas.com/ucas-terms-explained](http://www.ucas.com/ucas-terms-explained) i gael rhagor o wybodaeth.

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For more information, please visit: [www.mdx.ac.uk/parents](http://www.mdx.ac.uk/parents)

# Dyddiadau y dylech eu gwybod

## 2015

<b>Haf</b>	Daw'r system ymgeisio i is-raddedigion ar gyfer cyrsiau'n cychwyn yn yr hydref 2016 ar gael Gelwir hyn yn Apply.
<b>Canol Medi</b>	Gellir cyflwyno ceisiadau i UCAS.
<b>15 Hydref (18:00 amser y DU)</b>	Dyddiad cau ystyriaethau cyfartal ar gyfer ceisiadau i brifysgolion Rhydychen a Chaergrawnt a cheisiadau ar gyfer y rhan fwyaf o gyrsiau meddygaeth, deintyddiaeth, milfeddygaeth a gwyddor filfeddygol.

## 2016

<b>15 Ionawr (18:00 amser y DU)</b>	Dyddiad cau ystyriaethau cyfartal ar gyfer ceisiadau i bob cwrs, ac eithrio'r rhai a restrir ar declyn chwilio UCAS, <a href="http://search.ucas.com">search.ucas.com</a> gyda dyddiad cau 15 Hydref neu 24 Mawrth
<b>25 Chwefror</b>	Extra yn agor.
<b>24 Mawrth (18:00 amser y DU)</b>	Dyddiad cau ystyriaethau cyfartal ar gyfer ceisiadau am gyrsiau celf a dylunio ac eithrio'r rhai a restrir gyda dyddiad cau 15 Ionawr. <b>Bydd ceisiadau a dderbynnir ar ôl y dyddiadau cau uchod yn cael eu hanfon at y prifysgolion, cyn belled â bod lleoedd ar gael, ond nid oes raid i'r prifysgolion eu hystyried.</b>
<b>30 Mehefin (18:00 amser y DU)</b>	Y dyddiad diwethaf i dderbyn ceisiadau gyda hyd at bump dewis. Bydd ceisiadau a dderbynnir ar ôl hyn yn cael eu cynnwys yn awtomatig yn Clearing a bydd yn rhaid i ymgeiswyr gysylltu â'r prifysgolion yn uniongyrchol i gael eu hystyried ar gyfer cwrs.
<b>4 Gorffennaf (18:00 amser y DU)</b>	Extra yn cau
<b>Dechrau Awst</b>	Cyhoeddir canlyniadau SQA ac mae'r gwasanaeth gwybodaeth Clearing Albanaidd yn dechrau.
<b>18 Awst</b>	Cyhoeddir canlyniadau TGAU Iefel A, Diploma Uwch a Pre-U a bydd y gwasanaeth gwybodaeth Clearing llawn yn dechrau.
<b>20 Medi (18:00 amser y DU)</b>	Dyddiad olaf i dderbyn ceisiadau trwy Apply.

Bydd yna hefyd ddyddiadau cau penodol ar gyfer ymateb i gynigion – mae manylion ar gael ar [www.ucas.com/whentoapply](http://www.ucas.com/whentoapply).



**AWGRYM:** Yn aml, mae ysgolion a cholegau'n gosod dyddiadau cau'n gynharach er mwyn cael digon o amser i gael golwg ar y ceisiadau ac ychwanegu geirda. Weithiau, bydd yn rhaid iddyn nhw anfon y cais yn ôl at eich mab neu eich merch i newid rhywbeth neu i ychwanegu gwybodaeth goll.



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## Meddwl am eu dyfodol

**Ceiswch eu cael i feddwl beth hoffon nhw ei wneud ar ôl gadael ysgol neu goleg.**

Efallai fod eich mab neu'ch merch wedi bod yn sôn am beth mae arno / arni eisiau ei wneud ar ôl tyfu i fyny ers pan oedd yn ifanc iawn. Erbyn hyn, mae'n bryd gwireddu eu cynlluniau drwy feddwl beth hoffon nhw ei wneud ar ôl gadael ysgol neu goleg. Mae yna gymaint o ddewisiadau, o fynd i brifysgol, cael swydd, cymryd blwyddyn allan neu gael Prentisiaeth. Ond cyn penderfynu, fe ddylen nhw feddwl rhagor am eu dyfodol drwy ofyn 'beth sy'n ennyn eu diddordeb cymaint nes y bydden nhw'n hoffi treulio tair blynedd o leiaf yn dysgu mwy amdano?'

Gallai'r ateb fod yn rhywbeth y maen nhw'n ei wneud yn yr ysgol, rhywbeth y maen nhw'n ei wneud yn eu hamser hamdden – neu'n rhywbeth nad ydyn nhw wedi'i wneud erioed o'r blaen ond sy'n swnio'n ddiddorol.

Dyw hi ddim yn bosibl gwybod beth fyddan nhw'n ei wneud mewn 10 neu 20 mlynedd.

Meddylwch sut oeddech chi pan oeddech chi'n gadael yr ysgol a lle'r ydych chi nawr – mae hynna'n gosod y cywair i'ch mab neu'ch merch. Ar hyn o bryd, y dasg yw eu cael i fagu digon o sgiliau i ddilyn y llwybr y byddan nhw'n ei fwynhau.

“ Y rheswm i mi ddewis fy ngradd oedd fy mod yn mwynhau'r pwnc yn yr ysgol, roeddwn i'n gallu gwneud y gwaith yn dda ac roeddwn i'n edrych ymlaen at ei astudio am dair blynedd. ”

I gael rhagor o wybodaeth ac awgrymiadau defnyddiol, ewch i [www.ucas.com/planning-your-future](http://www.ucas.com/planning-your-future).

## **AWGRYM:** Pethau y gall eich mab neu'ch merch eu gwneud i'w helpu i gynllunio ar gyfer eu dyfodol ...

- 1 Ysgrifennu rhestr o'r pethau y maen nhw â diddordeb ynddyn nhw.
- 2 Siarad â chymaint o bobl ag y gallan nhw i ganfod rhagor ynghylch eu profiadau yn y gwaith.
- 3 Trefnu ychydig o brofiad gwaith i ganfod rhagor ynghylch y pwnc yn y gweithle.
- 4 Ceisio cael ychydig o waith rhan amser ar benwythnosau neu yn ystod y gwyliau.
- 5 Rhoi cynnig ar wirfoddoli.

## Ymchwil, ymchwil, ymchwil!

Unwaith y bydd eich mab neu'ch merch wedi penderfynu beth sy'n denu eu diddordeb, bydd yn bryd iddyn nhw chwilio am gyrsiau fydd yn cyd-fynd â'u diddordebau.

Gyda mwy na 35,000 o gyrsiau i ddewis ohonyn nhw, buan y byddan nhw'n sylweddoli fod yna lwyth o ymchwil i'w wneud – ac weithiau fe fyddan nhw'n meddwl na ddôn nhw byth i ben â hi! Ond, cyn bo hir, bydd yna ddigon o wybodaeth i benderfynu pa gyrsiau i ymgeisio amdanynt. I'w helpu, bydd yn rhaid iddyn nhw fynd ar lein yn ogystal â chwilio o gwmpas.

### Mynd ar lein

Gall eich mab neu'ch merch ddefnyddio ein search tool [search.ucas.com](http://search.ucas.com) i chwilio am gyrsiau mewn prifysgolion, colegau a conservatories. Bydd canlyniadau'r chwilio yn dangos y gofynion mynediad, gwybodaeth ynghylch ffioedd ac arian, a manylion ynghylch sut a phryd i ymgeisio am gyrsiau unigol.

Chwilwch wefannau prifysgolion, colegau a conservatoires i gael rhagor o fanylion ynghylch eu hadnoddau a'u cyrsiau a chymerwch olwg ar eu teithiau rhithiol. [www.ucas.com/virtual-tours](http://www.ucas.com/virtual-tours).

### Ewch yma ac acw

- **Confensiwn UCAS** mae'r rhain yn gyfle ardderchog i'ch mab neu'ch merch gyfarfod â ni'n bersonol ac i siarad gyda staff o brifysgolion, colegau a darparwyr cyrsiau eraill a fydd yn gallu ateb cwestiynau ynghylch eu cyrsiau a'u hadnoddau. Bydd yna hefyd gyrrff proffesiynol a chwmnïau masnachol sy'n cynnig nodd cyrsiau gradd. Efallai y bydd ysgol eich mab neu'ch merch yn trefnu ymweliad – neu gallwch fynd yn annibynnol.

Pam mynd i gonfensiwn UCAS? Wel, meddylwch am y milltiroedd ar filltiroedd y byddai'n rhaid i chi deithio i ymweld â phob prifysgol a choleg y mae eich mab neu'ch merch yn eu hystyried, gallai gymryd wythnosau a hostio llawer iawn mewn petrol neu docynnau trên. Ond does dim rhaid i chi – gallwch ymweld â chonfensiwn UCAS lle mae llawer o brifysgolion yn arddangos a lle mae eu staff wrth law i ateb eich cwestiynau. Ac, yn well byth, maen nhw'n rhad ac am ddim! Mae'n rhaid bod yna un yn agos atoch chi, ewch i [www.ucas.com/events/convention-exhibition](http://www.ucas.com/events/convention-exhibition) i ganfod beth sydd ymlaen.

“ ...does yna ddim sy'n bwysicach na dewis cwrs sy'n eich ysbrydoli i weithio'n galetach ac sy'n helpu i'ch diffinio chi fel unigolyn.”

- **Dyddiau agored a chysiau blasu prifysgolion a cholegau** cewch fynd i mewn i brifysgol neu goleg a chyfarfod staff academaidd a myfyrwyr sydd eisoes yno. Mae ein search tool gwneud canfod diwrnod agored mewn prifysgol neu goleg yn hawdd iawn – gallwch chwilio yn ôl tref, rhanbarth, mis a blwyddyn ac mae'r dyddiadau'n cael eu rhestru yn nhrefn y calendr – felly does yna ddim esgus dros golli un. Gallwch ganfod rhagor ynghylch y dyddiau agored yma: [www.ucas.com/events/exploring-university/find-open-day](http://www.ucas.com/events/exploring-university/find-open-day). Mae cyrsiau blasu yn cael eu teilwra, fel arfer, yn ôl cyrsiau neu bynciau penodol ac yn aml yn cynnwys darlithoedd a gweithdai ymarferol. Maen nhw'n gallu bod am un diwrnod, dros y Sul neu am wythnos ac mae darpariaeth ar gyfer aros dros nos. Gallwch chwilio am gyrsiau blasu ar [www.ucas.com/taster-courses](http://www.ucas.com/taster-courses).

## Llenwi'r cais i UCAS

Mae UCAS Apply, i fynd i brifysgol neu goleg yn yr hydref 2016, ar gael ar [www.ucas.com](http://www.ucas.com) yn ystod yr haf 2015. Dyma'r foment y mae eich mab neu'n merch wedi bod yn disgwyl amdani – cael dechrau ar y cais. Ond cyn dechrau, cymerwch olwg ar y fideo fer ynghylch llenwi'r cais [www.ucas.com/fillingyourapplication](http://www.ucas.com/fillingyourapplication).



**AWGRYM:** Mae'n hynod bwysig bod eich mab neu'ch merch yn cofio'r manylion mewngofnodi a'r atebion i'w cwestiynau diogeled. Bydd yn rhaid iddyn nhw eu cael i fewngofnodi yn ystod y flwyddyn, ac yn enwedig ar ddiwrnod yn canlyniadau.

## Cofrestru gyntaf

Y cam cyntaf yw cofrestru. Mae'n rhad ac am ddim ac yn cymryd tua 15 munud i osod y manylion sylfaenol, gan gynnwys enw a chyfeiriad a sefydlu eu gwybodaeth ddiogeled.

**Ar ôl cofrestru, mae yna saith adran y bydd y rhaid iddyn nhw eu llenwi.**

- 1 Manylion personol.** Bydd hyn eisoes yn cynnwys yr holl wybodaeth o adeg cofrestru, er y bydd yna rai cwestiynau eraill ynghylch cefnogaeth i fyfyrwr a phreswyliaeth.
- 2 Gwybodaeth ychwanegol** ymgeiswyr o'r DU yn unig. Mae hyn yn cynnwys cwestiynau cydraddoldeb a manylion

ynghylch unrhyw baratodau y maen nhw wedi'u gwneud ar gyfer addysg uwch.

- 3 Cyllid myfyrwyr.** Gall eich mab neu'ch merch ddewis derbyn eost gennym ni yn dweud pa bryd y gellir ymgeisio am gyllid myfyrwyr. Mae rhagor o wybodaeth ynghylch cyllid myfyrwyr ar dudalen 22.
- 4 Dewisiadau.** Mae yna le ar gyfer dewis pum cwrs (pedwar ar gyfer meddygaeth, deintyddiaeth neu filfeddygaeth).
- 5 Addysg.** Mae'n rhaid rhestru yma bob ysgol y maen nhw wedi bod ynddi ers yn 11 oed, y dyddiadau roedden nhw yno, canlyniadau pob un o'u harholiadau (llwyddo neu fethu) ac unrhyw arholiadau sydd i'w cymryd yn nes ymlaen.
- 6 Datganiad personol.** Cyfle yw hwn i argyhoeddi'r brifysgol neu'r coleg i gynnig lle iddyn nhw. Mae yna ragor o wybodaeth ynghylch ysgrifennu datganiad personol ar dudalen 12.
- 7 Cyflogaeth.** Os oes gan eich mab neu'ch merch swydd ran amser, neu swydd ddydd Sadwrn neu dros y gwyliau, dylid cynnwys y manylion sylfaenol. Gallan nhw sôn rhagor am hyn yn eu datganiad personol.

Gall eich mab neu'ch merch gyflwyno gwybodaeth unrhyw adeg, gan arbed wrth symud ymlaen. Fe allan nhw fynd yn ôl a'i olygu nes y bydd popeth yn berffaith. Mae'n broses hir, ond, cyn belled â'u bod yn cychwyn mewn da bryd, bydd yna ddigon o amser.

**Yn olaf, mae yna adran ar gyfer geirda, sy'n cael ei ychwanegu gan y canolwr.**

## Pryd i wneud cais

Mae yna wahanol derfynau amser, yn dibynnu ar y cyrsiau y maen nhw wedi ymgeisio ar eu cyfer – mae'r dyddiadau allweddol ar dudalen 6.

Unwaith y bydd pob adran wedi'i llenwi a'r geirda wedi'i hychwanegu, bydd cais eich mab neu'ch merch yn gyflawn. Mae'n bwysig eu bod yn cymryd digon o amser i wneud yn siŵr fod popeth yn ôl eu dymuniad, ond bydd yn rhaid iddyn nhw gofio pryd y mae dyddiad cau eu cwrs.

- Ni ellir cyflwyno ceisiadau cyn:
  - **Medi 2015** pan fyddwn ni'n barod i dderbyn ceisiadau
  - bod y ffi ymgeisio wedi'i thalu
- Os yw eich mab neu'ch merch yn ymgeisio o'u hysgol neu eu coleg, yr ysgol neu'r coleg fydd yn cyflwyno'r cais. Gwnewch yn siŵr bod eich mab neu'ch merch yn gwybod sut y bydd yr ysgol neu'r coleg yn talu'r ffi ymgeisio.



**AWGRYM:** Anogwch eich mab neu'ch merch i gael ychydig o amser wrth gefn rhag ofn i rywbeth fynd o'i le ar y funud olaf; y rhyngwyd ddim yn gweithio, methu â thalu â cherdyn credyd, heb gynnwys cyfeirnod – dyma ddim ond rhai o'r rhesymau pam fod ymgeiswyr yn colli'r dyddiad cau.



**AWGRYM:** Mae yna gwestiwn yn yr adran manylion personol sy'n cael ei alw'n fynediad enwebedig lle gall eich mab neu'ch merch roi manylion unrhyw un i gysylltu â ni, neu â'r brifysgol lle maen nhw wedi ymgeisio, ar eu rhan. Mae hyn yn ddelfrydol ar gyfer rhiant, gwarcheidwad neu ymgynghorydd. Ond cofiwch gael eu Hadnabyddiaeth Personol a gwnewch yn siŵr y gallwch chi ateb rhai cwestiynau sylfaenol pan fyddwch yn ffonio.

**Mae Tariff UCAS** yn cael ei ddefnyddio gan brifysgolion a cholegau i wneud cymariaethau bras rhwng cymwysterau sy'n cael eu defnyddio ar gyfer mynd ar gyrsiau addysg uwch. Mae pwyntiau'n cael eu rhoi am amrywiaeth eang o gymwysterau, drwy adio'r rhain, o fewn rhai rheolau, ceir sgôr Tariff.

Rydym ni'n cyflwyno system pwyntiau Tariff newydd ar gyfer cyrsiau yn cychwyn o fis Medi 2017. Gwnewch yn siŵr fod eich mab neu'ch merch yn edrych ar yr un iawn wrth ymgeisio:

- am gyrsiau'n cychwyn **cyn** mis Medi 2017 [www.ucas.com/tariff-tables](http://www.ucas.com/tariff-tables).
- am gyrsiau'n cychwyn **o** fis Medi 2017 [www.ucas.com/ucas/undergraduate/getting-started/entry-requirements/tariff/new-tariff](http://www.ucas.com/ucas/undergraduate/getting-started/entry-requirements/tariff/new-tariff).

## Dechrau gweithio ar y datganiad personol

I lawer o ymgeiswyr, ysgrifennu eu datganiad personol yw'r rhan anoddaf. Mae gweld darn o bapur glân lle mae'n rhaid i chi ysgrifennu 4,000 o nodau amdanoch chi'ch hun yn ddigon i godi ofn. Gallai bod ag agwedd bositif, a bod â digon o amser i gael sglein arno, godi cais eich mab neu'ch merch ben ac ysgwyddau uwch ben y gystadleuaeth.

### Ble i ddechrau

Ceiswch eu cael i:

- feddwl beth sy'n gyffrous amdany'n nhw eu hunain a beth sy'n gwneud iddyn nhw sefyll allan – mewn ffordd dda, bositif.
- ysgrifennu geiriau ar bapur (llwythi ohonyn nhw!) sy'n dod i'r meddwl – unrhyw beth sy'n dangos pam eu bod yn cael eu cyffroi cymaint gan y cyrsiau y maen nhw'n ymgeisio amdany'n nhw. Cadwch bopeth yn bositif
- cofiwch pam eu bod wedi dweud 'Wow – dyma'r cwrs i mi!' Ai ar ôl darllen erthygl, clywed rhywun yn sôn am ei waith, neu hyd yn oed ar ôl bod yn rhywle oedd hynny?
- rhestrwch dystiolaeth i ddangos pam eu bod yn cael eu cyffroi cymaint gan y cyrsiau y maen nhw wedi'u dewis; soniwch am brofiad gwaith neu weithgareddau allan o'r ysgol.
- meddyliwch am y sgiliau y gallan nhw eu defnyddio ar y cwrs; arweinyddiaeth, cyfathrebu, chwarae cerddoriaeth, er enghraifft,
- gofyn i chi ac i'ch ffrindiau am ragor o syniadau.

## Dod â phopeth at ei gilydd

Casglu'r holl syniadau a'u troi'n ddatganiad sy'n mynd i godi i'r brig yw'r cam nesaf. Gwnewch yn siŵr fod ganddo ffurf.

**Y rhan gyntaf** – paragraff agoriadol bywiog sy'n dangos eu cynnwrf a'u dealltwriaeth o beth yn union yw'r cwrs.

**Y rhan ganol** – dyma lle dylai'r dystiolaeth fod i ddangos eu diddordeb yn y cwrs. Sgiliau perthnasol, profiad gwaith, adegau ysbrydoledig, mae lle i'r rhain i gyd.

**Y rhan olaf** – dyma lle y dylen nhw ysgrifennu amdany'n nhw eu hunain, beth yw eu diddordebau, pa mor dda y byddan nhw'n dygymod â bywyd yn y brifysgol.

**Y paragraff clo** – dylid gorffen gyda datganiad cryno sy'n dangos yn glir i'r darlennydd pam mai dyma'r cwrs i'ch mab neu'ch merch a pham eu bod nhw'n berffaith ar gyfer y cwrs.



### AWGRYM: Mae datganiad personol da ....

- yn berthnasol ac yn gryno; peidiwch â gwastraffu'r 4,000 nodyn – mae pob un yn cyfrif!
- mewn iaith glir, gyffredin
- heb ystrydebau – maen nhw wedi'u defnyddio o'r blaen!
- yn wreiddiol – peidiwch â chopio o ddatganiad personol arall – fe fyddwn ni'n gwybod, mae ein meddalwedd yn chwilio am hynny

I gael rhagor o help ac i weld ein fideo ar ddatganiad personol, ewch i [www.ucas.com/personalstatement](http://www.ucas.com/personalstatement).

Yna, y cyfan sydd raid ei wneud yw drafftio, ailddrafftio a drafftio wedyn ... nes ei fod yn iawn.

## Unwaith y cawn ni'r cais

- 1 Byddwn yn gwneud yn siŵr fod popeth yn iawn ac nad yw'r datganiad personol wedi'i gopio. Mae hyn yn cymryd hyd at 48 awr.
- 2 Pan fyddwn ni wedi gorffen cadarnhau, byddwn yn anfon ebost o groeso at eich mab neu'ch merch. Bydd yn egluro sut i ddefnyddio ein gwasanaeth Track i gadw llygad ar hynt y cais. Bydd hefyd yn cynnwys eu Hadnabyddiaeth Bersonol, bydd ei angen i fewngofnodi. Mae yna fideo'n dangos sut i ddefnyddio Track ar [www.ucas.com/trackyourapplication](http://www.ucas.com/trackyourapplication).
- 3 Yr un pryd, bydd y cais yn cael ei anfon at bob prifysgol a choleg sydd ar y rhestr ymgeisio. Yr adeg yma, ni fydd yr un o'r prifysgolion yn gwybod pa brifysgol arall sydd ar y rhestr, felly bydd y cais yn cael ei ystyried yn gyfan gwbl annibynnol.
- 4 Y prifysgolion a'r colegau fydd yn ystyried eu cais.
- 5 Pan fyddan nhw'n rhoi gwybod am gyfweiliad, clyweliad, prawf neu benderfyniad, byddwn yn anfon ebost at eich mab neu'ch merch – fel eu bod nhw'n gwybod pa bryd i gadw llygad ar eu cais yn Track.

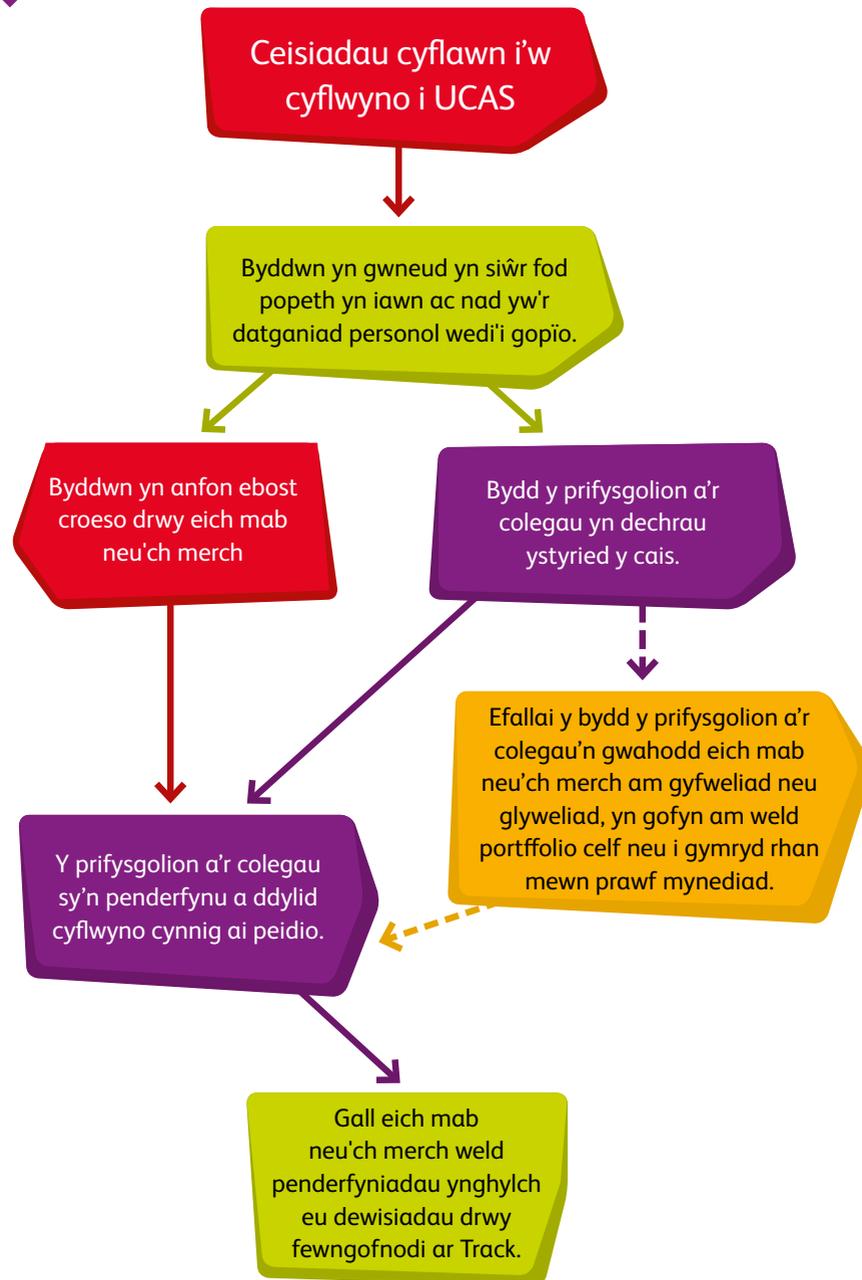
### Y mathau o benderfyniadau y gall prifysgolion a cholegau eu cymryd

Mae derbyn cynnig amodol neu ddiamod, neu hyd yn oed y ddau, yn newyddion da, ond mae'n bwysig bod yn glir ynghylch y gwahaniaeth rhwng y ddau, a'r ymrwymiad y maen nhw'n ei wneud os ydyn nhw'n derbyn un.

- **Mae cynnig amodol** yn golygu y bydd yn rhaid i'ch mab neu'ch merch gyrraedd rhyw ofyniad penodol – canlyniadau arholiad fel arfer – cyn bod y cwrs yn cychwyn er mwyn cael lle. Os ydyn nhw'n derbyn cynnig amodol

fel eu dewis cadarn (gweler tudalen 15) maen nhw'n ymrwmo i dderbyn lle ar y cwrs.

- **Golyga cynnig diamod** fod, os ydyn nhw'n ei dderbyn, lle yn cael ei gadw'n bendant iddyn nhw cyn belled â'u bod yn cyfarfod ag amodau anacademaidd, megis iechyd neu wiriad troseddol neu ofynion ariannol. Os ydyn nhw'n derbyn cynnig diamod fel eu dewis cadarn (gweler tudalen 15) maen nhw'n ymrwmo i dderbyn lle ar y cwrs waeth beth fydd eu canlyniadau. Os ydyn nhw'n ystyried derbyn cynnig diamod, bydd yn rhaid iddyn nhw gofio:
    - allan nhw ddim cael dewis yswiriant (gweler tudalen 15) na defnyddio Clearing (gweler tudalen 21).
    - bydd lle iddyn nhw ar y cwrs waeth beth fydd canlyniadau eu harholiadau.
    - er, efallai, na fydd eu lle yn y brifysgol yn dibynnu ar eu graddau, efallai y bydd y graddau'n cael effaith wrth i'ch mab neu ferch chwilio am waith. Mae cyflogwyr graddedigion yn aml yn ystyried canlyniadau arholiadau ysgol a choleg wrth ystyried ceisiadau am swyddi, felly mae'n bwysig cofio hyn wrth baratoi ar gyfer arholiadau.
  - **Golyga cais aflwyddiannus** bod y brifysgol wedi penderfynu peidio â chynnig lle. Weithiau, fe roddir rheswm; os na roddir rheswm, gellir cysylltu â'r brifysgol i drafod y rheswm. Efallai y bydd hynny o help yn ddiweddarach os bydd yn rhaid iddyn nhw ddewis cyrsiau eraill.
  - **Golyga cais a dynnwyd yn ôl** fod y dewis wedi'i dynnu'n ôl gan un ai eich mab neu'ch merch neu gan y brifysgol. Os mai'r brifysgol a wnaeth hynny, bydd yn rhoi rheswm.
- Unwaith y byddan nhw wedi cael penderfyniad ynghylch pob un o'u dewisiadau, bydd yn bryd eu hateb – gweler tudalen 15.



### Rhoi atebion i gynigion

Ar ôl i'ch mab neu'ch merch dderbyn penderfyniad ynghylch pob un o'u dewisiadau, bydd yn rhaid iddyn nhw ateb pob cynnig y maen nhw wedi'i gael. Mae hyn yn gam pwysig iawn yn y broses a bydd yn rhaid iddyn nhw fod yn berffaith sicr eu bod yn derbyn y cynnig iawn, ac am y rheswm iawn. Fe fyddan nhw angen eich cefnogaeth chi i gymryd y penderfyniad iawn.

### Cyn iddyn nhw ymateb, dyma rai pethau y dylid eu gwneud

- Bod yn siŵr eu bod yn deall yr amodau sydd ynghlwm â'r cynigion. Os oes unrhyw beth yn aneglur, fe ddylen nhw gysylltu â'r brifysgol neu'r coleg i gael eglurhad.
- Ymweld â'r brifysgol neu'r coleg – os nad ydyn nhw eisoes wedi gwneud hynny – i weld sut yr hoffon nhw dreulio'r tair neu bedair blynedd nesaf yno. A fydd yn hwylus mynd yno, sut lety sydd yno ar gyfer myfyrwyr blwyddyn gyntaf ac a oes chwaraeon penodol ar gael?
- Os bydd eich mab neu'ch merch angen cefnogaeth arbennig, er enghraifft, ar gyfer anabledd, yna trafodwch gyda swyddog anabledd y brifysgol i gael popeth yn barod erbyn pan fyddan nhw'n cychwyn ar eu cwrs.
- Gwnewch yn siŵr faint yw'r ffioedd dysgu ar gyfer pob cwrs – mae'n bwysig gwybod beth ydyn nhw cyn bod cynnig yn cael ei dderbyn.
- Rhestrwch y cynigion mewn dwy ffordd, yn gyntaf, yn ôl eu ffefrynnau personol, ac yna yn ôl pa mor anodd fyddai llwyddo gyda phob cynnig. Ac yna, cymharwch y ddwy restr.

Bydd hynny'n ei gwneud yn haws i benderfynu pa gynnig i'w dderbyn a pha rai i'w gwrthod.

### Beth yw'r dewisiadau wrth ymateb?

Mae'n bosibl derbyn cynnig fel un pendant neu un yswiriant.

#### Dewis pendant

- O ran dewis amodol, bydd lle'n cael ei warantu i'ch mab neu'ch merch ar gwrs os bydd pob amod yn y cynnig yn cael ei bodloni.
- Os yw'r cynnig yn ddiamod, yna mae lle'n cael ei gadw.

Yn y ddau achos, maen nhw'n ymrwymo i'r cwrs hwnnw yn y brifysgol honno, allan nhw ddim chwilio am le arall.

**AWGRYM:** Mae'n rhaid i'ch mab neu'ch merch ymateb i'w cynigion ar lein drwy ddefnyddio Track – gwnewch yn siŵr eu bod yn gwybod pryd mae'r dyddiad cau a'u manylion mewngofnodi.

#### Dewis yswiriant

Mae hwn yn golygu'r un ymrwymiad â dewis pendant ond ni fydd ar gael oni bai na ellir bodloni amodau'r cynnig pendant – dyma'r dewis wrth gefn neu'r ail un ar gyfer cael lle. Felly, mae'n ddoeth sicrhau bod amodau llai llym ar y dewis yswiriant nag ar y dewis pendant.

Mae yna ragor o wybodaeth a fideo ar ein gwefan ynghylch ymateb i gynigion:

[www.ucas.com/replies](http://www.ucas.com/replies).

## Extra yn agor.

Er gwethaf yr ymchwil gofalus i ddewis y cyrsiau iawn, weithiau dyw pethau ddim yn troi allan yn ôl y disgwyl. Gall y gystadleuaeth fod yn ffyrnig am rai cyrsiau sy'n golygu na fydd gobeithion hyd yn oed y myfyrwyr gorau, bob amser, yn cael eu gwireddu. Ar y llaw arall, efallai y daw pentwr o gynigion am gyrsiau nad ydyn nhw, bellach, â diddordeb ynddyn nhw. Felly, maen nhw'n ystyried eu gwrthod – ond beth arall sydd ar gael?

## Extra yw hynny!

Cyfle yw Extra i'ch mab neu'ch merch chwilio am gwrs arall – hyd yn oed mewn pwnc arall mewn prifysgol wahanol – heb orfod disgwyl am Clearing (gweler tudalen 21). Ond mae yna rai rheolau y mae'n rhaid eu dilyn i fod yn gymwys ar gyfer Extra.

- Mae'n rhaid bod wedi defnyddio pob un o'r pump dewis.
- Nid yw eich mab neu'ch merch wedi cael unrhyw gynnig o gwbl neu mae pob cynnig wedi'i wrthod.

**Mae Extra yn agor ar 25 Chwefror 2016 ac yn cau ar 4 Gorffennaf 2016. Am ragor o fanylion, ewch i: [www.ucas.com/extra](http://www.ucas.com/extra).**



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## Mehefin i Awst 2016

### Paratoi ar gyfer y canlyniadau

Fel rheol, bydd y canlyniadau'n cael eu cyhoeddi yn yr haf cyn i'r tymor prifysgol gychwyn. O gofio hynny, mae'n werth treulio ychydig o amser yn ystyried beth i'w wneud pe na byddai'r canlyniadau cystal â'r disgwyl. Bydd bod â chynllun **'beth os'** wedi'i baratoi ddigon o flaen llaw, yn trafod myrdd o bosibiliadau, yn arbed amser yn nes ymlaen. Bydd hefyd yn fwy annhebygol y bydd penderfyniad byrbwyll yn cael ei gymryd a difaru'n nes ymlaen.

### Felly, beth os na fyddan nhw'n cael y graddau roedden nhw'n eu disgwyl? Beth yw'r dewisiadau?

- Efallai y bydd y brifysgol yn dal yn eu derbyn – ond does yna ddim gwarant, mae'n dibynnu pa mor isel o dan y cynnig y mae'r canlyniadau a sut y bydd myfyrwyr eraill wedi gwneud yn eu harholiadau.
- Efallai y ceir cynnig am le ar gwrs arall neu mewn blwyddyn arall. Cyn derbyn, bydd yn rhaid iddyn nhw ganfod rhagor ynghylch hyn a hyd yn oed, efallai, ymweld. Mae'n rhaid iddyn nhw fod yn hollol siŵr mai dyma sy'n iawn iddyn nhw.
- Efallai na chânt eu derbyn – felly, bydd yn rhaid ail feddwl. Dyma rai o'r dewisiadau.
  - Chwilio am gwrs arall drwy Clearing – gweler tudalen 21.
  - Ailsefyll yr arholiadau ac ailymgeisio'r flwyddyn nesaf – bydd rhai prifysgolion yn gofyn am raddau uwch gan fyfyrwyr sy'n ailsefyll.
  - Gwneud prentisiaeth neu hyfforddi – ewch i [wwwucas.com/ucas/undergraduate/getting-started/alternatives-higher-education](http://wwwucas.com/ucas/undergraduate/getting-started/alternatives-higher-education).

- Cymryd blwyddyn i ffwrdd – dysgu byw'n annibynnol, gwych ar gyfer CV.
- Dysgu ac ennill mewn swydd – mae gan rai cyflogwyr raglen i rai sy'n gadael yr ysgol, gallai eich mab neu'ch merch gael gwaith a fyddai'n eu hanfon i brifysgol ac ennill cyflog yr un pryd.



### **AWGRYM:** Gwnewch

yn siŵr fod manylion cyswllt eich mab neu'ch merch yn gyfoes – gan gynnwys eu cyfeiriad, ebost a rhif ffôn symudol.

### Beth os bydd yna newyddion arbennig o dda

pan fydd y canlyniadau'n cael eu cyhoeddi a bod y graddau hyd yn oed yn well na'r disgwyl – ac yn llawer iawn gwell nag amodau eu cynnig – gweler tudalen 21 am fanylion Adjustment. Mae'n well cael cynllun nawr i baratoi eich mab neu'ch merch ar gyfer hyn.

## Canlyniadau arholiadau

### Cael y canlyniadau

Mae'r diwrnod mawr wedi cyrraedd. Nid ni sy'n rhoi'r canlyniadau i'ch mab neu'ch merch, y byrddau arholi sy'n gwneud hynny – un ai drwy'r ysgol (bydd yn rhaid mynd yno i'w casglu), drwy'r post neu ar lein.

Holwch a fydd yn rhaid i'ch mab neu'ch merch anfon y canlyniadau at eu dewis pendant ac yswiriant. Os felly, bydd yn rhaid iddyn nhw wneud hynny gynted ag y daw eu canlyniadau i law. Er enghraifft, dydyn ni ddim yn prosesu canlyniadau TGAU na rhai Scottish National 4. Mae'r canlyniadau rydyn ni'n eu derbyn i'w gweld ar: [www.ucas.com/sending-exam-results](http://www.ucas.com/sending-exam-results).



### AWGRYM:

Ceisiwch fod yno pan fyddan nhw'n cael eu canlyniadau, gallwch rannu yn eu cynnwrf neu gydymdeimlo os nad yw'r newyddion cystal.



### Canfod a oes ganddyn nhw le mewn prifysgol neu goleg

- Rydyn ni'n derbyn canlyniadau arholiadau ar gyfer llawer iawn o wahanol gymwysterau, yn eu cydweddu ag ymgeiswyr unigol ac yn eu cyflwyno i brifysgolion sy'n cynnig lleoedd pendant ac yswiriant.



### AWGRYM:

Tra byddwn ni'n prosesu canlyniadau'r Alban a Lefel A, bydd yn anodd mynd ar Track. Bydd manylion ynghylch pa bryd y bydd ar gael ar ein gwefan o ddiwedd Gorffennaf ymlaen. Bydd pawb yn gallu mynd yn ôl ar Track ar fore dyddiau canlyniadau'r Alban a Lefel A.

- Bydd y prifysgolion yn cadarnhau manylion y cynnig ac yn cadarnhau lleoedd pan fydd yr amodau wedi'u cyrraedd. Weithiau, fe fyddan nhw'n cadarnhau lleoedd – yn ôl eu disgrisiwn – hyd yn oed os nad yw'r amodau wedi'u cyfarfod.
- Os yw'r brifysgol wedi cadarnhau lle, bydd hyn yn cael ei ddangos yn glir ar Track.

## Clearing ac Adjustment

Clearing ac Adjustment yw'r dewisiadau i'w defnyddio pan nad yw canlyniadau'r arholiadau cystal â'r disgwyl; ond maen nhw ar gyfer eu defnyddio mewn sefyllfaoedd gwahanol.

**Mae Clearing** yn gyfle i fyfyrwyr chwilio am le os nad oes ganddyn nhw un. Hwn hefyd yw'r gyfle olaf i brifysgolion a cholegau lenwi unrhyw leoedd gwag sy'n dal ar ôl.

I chwilio am gwrs yn Clearing bydd yn rhaid i'ch mab neu'ch merch, yn gyntaf, fod yn gymwys. Mae hyn yn golygu un ai:

- nad oes ganddyn nhw gynigion
- fod eu prifysgolion dewisiadau cadarn neu yswiriant wedi eu gwrthod
- eu bod wedi ymgeisio ar ôl 30 Mehefin 2016 – gweler tudalen 6



### AWGRYM:

Os mai dim ond am un dewis mae eich mab neu'ch merch wedi talu, bydd yn rhaid talu £11 yn ychwanegol i ymgeisio am gwrs ar Clearing. Gellir gwneud hynny ar lein trwy Track.

Mae Clearing cychwyn yn swyddogol ddechrau Gorffennaf. Fodd bynnag, bydd yn rhaid i fyfyrwyr fod wedi cael y cyfan o ganlyniadau eu harholiadau i allu ei ddefnyddio, felly bydd y rhan fwyaf o fyfyrwyr yn defnyddio Clearing fis Awst. Mae rhagor o wybodaeth ar gael ar: [www.ucas.com/clearing](http://www.ucas.com/clearing).



### Adjustment

Pan fydd y canlyniadau'n cyrraedd ac yn well na'r disgwyl, a bod canlyniadau eich mab neu'ch merch yn mynd y tu hwnt i amodau eu dewis cadarn, efallai y byddan nhw eisiau ystyried Adjustment i geisio mynd ar gwrs arall.

Mae Adjustment ar gael rhwng 18 a 31 Awst 2016. Ond, mae'r cyfnod yn un caeth; mae ganddyn nhw bum diwrnod o'r diwrnod pan fydd y brifysgol yn cadarnhau eu lle neu o'r 18 Awst, p'un bynnag yw'r hwyraf. Mae rhagor o wybodaeth ar gael ar: [www.ucas.com/adjustment](http://www.ucas.com/adjustment).



Ond rydw i, os nad yn unrhyw beth arall, yn benderfynol. Roeddwn i wedi rhoi fy mryd ar fynd i'r brifysgol. Os na allwn i actio, byddwn yn rhoi tro ar fy hoff beth arall, sef ysgrifennu. Felly, drwy system Clearing UCAS, cyflwynais gais i dair prifysgol ac roeddwn wrth fy modd o gael cynnig lle ym mhob un ohonyn nhw."

## Cyngor cadarn gan Cyllid Myfyrwyr Cymru

Ydych chi'n meddwl sut y bydd eich plentyn yn talu am ei le mewn prifysgol neu goleg? Mae Cyllid Myfyrwyr Cymru yma i helpu.

Gwasanaeth yw Cyllid Myfyrwyr Cymru sy'n cael ei ddarparu gan y Cwmni Benthyciadau Myfyrwyr. Rydyn ni'n darparu cefnogaeth ariannol ar ran Llywodraeth Cymru i fyfyrwyr o Gymru sy'n dilyn addysg uwch yn y DU.

### Pa help sydd ar gael?

Ni fydd yn rhaid i'r rhan fwyaf o fyfyrwyr dalu eu ffioedd dysgu ymlaen llaw. Gall myfyrwyr o Gymru sy'n astudio yn y DU ymgeisio am Grant Ffioedd Dysgu gan Cyllid Myfyrwyr Cymru i'w helpu i dalu am eu cwrs. Does dim rhaid talu hwn yn ôl. Mae benthyciadau a grantiau eraill ar gael hefyd i'w helpu i dalu eu ffioedd dysgu a chostau byw fel llety a bwyd. Does dim rhaid talu'r benthyciadau'n ôl nes bod y myfyriwr wedi gadael y brifysgol neu'r coleg ac yn ennill incwm o dros £21,000. Does dim rhaid talu grantiau'n ôl o gwbl.

 **AWGRYM:** Efallai y bydd eich mab neu'ch merch yn dymuno cael swydd rhan amser i gael rhagor o incwm.

Mae yna hefyd ragor o help ar gael i fyfyrwyr sydd â phlant, ag oedolion sy'n dibynnu arnyn nhw neu sydd ag anableddau, gan gynnwys cyflwr iechyd meddwl neu anabledd dysgu penodol fel dyslecsia neu ddysprasia.

Mae yna lawer iawn o adnoddau defnyddiol a gwybodaeth ynghylch y mathau o gyllid myfyrwyr sydd ar gael ar ein gwefan. Gallwch ganfod hefyd beth ddylech chi a'ch plentyn ei wneud i ymgeisio, a sut y bydd yn ad-dalu ar ddiwedd y cwrs, ar [www.studentfinancewales.co.uk](http://www.studentfinancewales.co.uk)

 **AWGRYM:** Gwnewch yn siŵr bod eich mab neu'ch merch yn ymgeisio am gyllid myfyrwyr cyn cael canlyniadau eu harholiadau a chadarnhad o le – yna bydd yr arian ar gael iddyn nhw ar ddechrau'r tymor.

Cofiwch ddweud eich bod yn ein hoffi ar Facebook, dilynwch ni ar Twitter a gwyliwch ein fideos ar YouTube. Byddwch yn cael y wybodaeth ddiweddaraf ynghylch pryd y bydd yn adeg helpu'ch plentyn i baratou i fynd i brifysgol neu goleg.



[www.facebook.com/SFWales](http://www.facebook.com/SFWales)



[www.twitter.com/SFWales](http://www.twitter.com/SFWales)



[www.youtube.com/SFWFILM](http://www.youtube.com/SFWFILM)

## 8 cam syml i ymgeisio'n llwyddiannus am gyllid myfyrwyr

 **Tynnwch y dudalen hon allan a'i chadw i'w defnyddio'n ddiweddarach.**

- 1 Dylai eich plentyn ymgeisio gynted â bo modd. Does dim rhaid disgwyl nes bod lle wedi'i dderbyn mewn prifysgol neu goleg. Mae'n bwysig ymgeisio'n gynnar a chyn y dyddiad cau – os na wneir hynny does yna ddim sicrwydd y bydd yr arian ar gael erbyn yr amser y bydd y cwrs yn cychwyn!
- 2 Y ffordd gyflymaf a hawsaf o ymgeisio yw ar lein ar [www.studentfinancewales.co.uk](http://www.studentfinancewales.co.uk) Mae yna gyngor i gael ar ein gwefan, Facebook, Twitter ynghylch pa bryd y gallwch ymgeisio ar lein.
- 3 Os mai dim ond am gyllid myfyrwyr nad yw'n dibynnu ar incwm y cartref y mae eich plentyn yn ymgeisio, megis Benthyciad Ffioedd Dysgu, Grant Ffioedd a'r Benthyciad Cynnal sylfaenol, gall y plentyn lenwi'r cais a does dim rhaid i chi wneud urhyw beth.
- 4 Os yw eich plentyn yn ymgeisio am gyllid myfyrwyr sy'n dibynnu ar incwm eich cartref, megis Grant Dysgu a Benthyciad Cynnal Llywodraeth Cymru, bydd yn rhaid i chi gofrestru cyfrif ar lein hefyd. Byddwn yn gofyn am eich rhif Yswiriant Gwladol a manylion eich incwm. Os ydych yn byw gyda gŵr, gwraig, partner sifil neu bartner, byddwn yn gofyn am eu manylion nhw hefyd.
- 5 Byddwn yn cadarnhau manylion eich incwm gyda Chyllid a Thollau Ei Mawrhydi drwy eich rhif Yswiriant Gwladol Golyga hyn na fydd yn rhaid i'r rhan fwyaf o rieni anfon unrhyw dystiolaeth ond weithiau bydd gofyn i chi anfon dystiolaeth neu fwy o wybodaeth i gefnogi'r hyn rydych chi wedi'i ddweud wrthym ni. Peidiwch â phoeni os bydd hyn yn digwydd i chi.
- 6 Unwaith y byddwn wedi cael yr holl wybodaeth y byddwn ei hangen, bydd eich plentyn yn derbyn llythyr Hawl i Gyllid Myfyrwyr yn dangos faint o arian fydd yn ei gael.
- 7 Byddwn yn talu'r Benthyciad Cynnal a/neu Grant Dysgu Llywodraeth Cymru cyntaf i gyfrif banc eich plentyn a'r Benthyciad Ffioedd Dysgu a'r Grant Ffioedd yn uniongyrchol i'r brifysgol neu'r coleg. Fel arfer, bydd eich plentyn yn derbyn y cyllid myfyrwyr bob tymor.
- 8 Bydd yn rhaid i'ch plentyn ymgeisio am gyllid myfyrwyr bob blwyddyn o'r cwrs ond ni fydd yn rhaid dechrau ad-dalu nes gadael y cwrs a bod ag incwm o fwy na £21,000.

## Yn ystyried cerddoriaeth, dawns neu ddrama?

Os yw eich mab neu'ch merch yn ystyried gyfra mewn cerddoriaeth, dawns neu ddrama, un ai fel perfformiwr proffesiynol neu ym maes celfyddydau perfformio, mae yna ddau ddewis: UCAS Conservatoires ac UCAS Israddedigion. Mae prifysgolion a conservatoires yn cynnig graddau baglor, felly nid ar sail bod eisiau gradd y mae penderfynu.



**AWGRYM:** Os nad yw eich mab neu'ch merch yn siŵr pa gwrs fyddai fwyaf addas, fe allan nhw ymgeisio drwy UCAS Apply ac UCAS Apply Conservatoire. Pe bydden nhw'n cael lle yn y ddau, byddwn ni'n gofyn iddyn nhw benderfynu pa un i'w ddewis.

### Astudio mewn conservatoire

- Coleg yw conservatoire sy'n arbenigo mewn astudio cerddoriaeth, dawns a drama ond sydd hefyd yn cynnwys astudiaethau academaidd.
- Os mai disgyblaeth ymarferol, megis offeryn cerdd neu berfformio lleisiol, dawns neu ddrama sy'n denu eich mab neu'ch merch, efallai y byddai'n well ganddyn nhw conservatoire.
- I astudio mewn conservatoire o hydref 2016, bydd yn rhaid i'ch mab neu'ch merch ymgeisio drwy gynllun UCAS Conservatoire ar [www.ucas.com/ucas/conservatoires/apply-and-track](http://www.ucas.com/ucas/conservatoires/apply-and-track), a ddaw ar gael yn ystod haf 2015.



**AWGRYM:** Cofiwch ofyn a fydd yn rhaid talu ffioedd clyweliad.



Rwy'n gwirioni'n lân wrth feddwl am fy nyfodol mewn cerddoriaeth"

- Y dyddiadau cau ystyriaeth gyfartal ar gyfer cyflwyno ceisiadau yw:
  - 1 Hydref 2015 (18.00 amser y DU) ar gyfer cyrsiau cerddoriaeth
  - 15 Ionawr 2016 (18.00 amser y DU) ar gyfer y rhan fwyaf o gyrsiau dawns, drama a chynhyrchu ar gyfer y sgrîn. Mae yna rai eithriadau, felly ewch i gael golwg ar wefannau'r conservatoires.
- I gael rhagor o wybodaeth a chyngor ynghylch ymgeisio ac astudio mewn conservatoire, ewch i [www.ucas.com/conservatoires](http://www.ucas.com/conservatoires).



Beth rwy'n ei fwynhau ynghylch fy ngwaith yw adrodd storiâu. Ar gamera neu ar lwyfan, drwy gân neu byped, yr hyn rwyf i â diddordeb ynddo yw ein bod ni, drwy rannu ein profiadau bywyd a'n hemosiynau, yn dod i ddeall ein bywydau ni'n hunain yn well.

### Astudio mewn prifysgol neu goleg

- Os yw diddordeb eich mab neu'ch merch yn fwy academaidd, megis hanes cerddoriaeth, efallai y byddai'r brifysgol yn well iddyn nhw.
- Mae llawer o brifysgolion yn cynnig cyrsiau sy'n seiliedig ar berfformio.
- I astudio mewn prifysgol neu goleg, bydd yn rhaid i'ch mab neu'ch merch ymgeisio drwy gynllun UCAS Israddedigion.

## Ystyried dysgu?

Os yw eich mab neu'ch merch yn ystyried gyrfa fel athro, bydd yn rhaid dilyn Hyfforddiant neu Addysg Gychwynnol Athrawon mewn prifysgol, ysgol neu goleg yn y DU. Mae yna ddau lwybr y gallan nhw eu dilyn, israddedig ac ôl-raddedig.

### Israddedig

- Gall eich mab neu'ch merch gael hyfforddiant fel athro wrth astudio am radd.
- Mae cyrsiau'n amrywio'n ôl ble maen nhw'n astudio ond fe fyddan nhw'n derbyn Qualified Teacher Status (QTS) ar ddiwedd eu cwrs yn ogystal â gradd.
- I ymgeisio am radd israddedig mewn addysgu, bydd yn rhaid i'ch mab neu'ch merch ymgeisio drwy gynllun UCAS Israddedig.



Yr un peth yr hoffwn i'r disgyblion rwy'n eu dysgu ei gofio yw mai dim ond am ennyd rydyn ni yma ar y Ddaear ond bod yr wybodaeth rydyn ni'n ei darganfod, ei datblygu a'i dosbarthu yn parhau'n dragywydd. Cofiwch hynny a byddwch yn gweld eich hunan yn tyfu'n rhywbeth na allech chi fod wedi ddychmygu o'r blaen. Does dim terfyn ar ddisysgu, does dim modd caethiwo ysbrydoliaeth: mae i'w gofleidio."

### Ôl-raddedig

- Bydd eich mab neu'ch merch eisoes wedi astudio am radd israddedig, er nad oes yn rhaid iddi fod yn y pwnc penodol y maen nhw'n dymuno ei addysgu.

- Cyn belled â'u bod yn cael gradd o'r dosbarth angenrheidiol, fe fyddan nhw'n gymwys i ymgeisio am gwrs addysgu ôl-raddedig yn arwain at Qualified Teacher Status (QTS). Mae nifer o gyrsiau hefyd yn arwain at Dystysgrif Addysg i Raddedigion, Ôl-raddedig neu Broffesiynol.
- Os yw eich mab neu'ch merch yn dymuno ymgeisio am gwrs ôl-raddedig mewn addysgu yng Nghymru neu Loegr, fe ddylen nhw ymgeisio drwy'r cynllun UCAS Hyfforddi Athrawon. I ymgeisio am raglenni yn yr Alban, bydd yn rhaid ymgeisio drwy'r cynllun UCAS Israddedig.
- [www.ucas.com/ucas/teacher-training/getting-started](http://www.ucas.com/ucas/teacher-training/getting-started) mae'n cynnwys gwybodaeth ynghylch yr hyn y bydd yn rhaid iddyn nhw ei wneud ac fe allan nhw hefyd ddewis derbyn ein pecyn gwybodaeth rhad ac am ddim a fydd yn eu helpu i ganfod eu ffordd drwy'r broses ymgeisio am hyfforddiant athrawon ôl-raddedig.



## Cael cymorth ar-lein

Mae yna nifer o ffyrdd y gallwn ni eich helpu chi a'ch mab neu'ch merch ar lein – ewch i [www.ucas.com/contactus](http://www.ucas.com/contactus) fe gewch eglurhad drwy fideos, dolenni i Twitter a Facebook a blogiau gan rieni eraill sy'n cael yr un profiadau â chi.



[www.twitter.com/ucas\\_online](http://www.twitter.com/ucas_online)



[www.facebook.com/ucasonline](http://www.facebook.com/ucasonline)



[www.youtube.com/ucasonline](http://www.youtube.com/ucasonline)



[plus.google.com/  
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Gallwch hefyd ein ffonio ni ar **0371 468 0 468**, Dydd Llun – Dydd Gwener 8.30 am – 18.00 (amser y DU)



**AWGRYM:** Os yw eich mab neu'ch merch yn byw y tu allan i'r DU ar hyn o bryd, efallai y byddai darllen ein 'International undergraduate guide for parents' yn ddefnyddiol. Gallwch ei weld ar [www.ucas.com/internationalguides](http://www.ucas.com/internationalguides)

### Gwybodaeth arbenigol

Efallai y bydd y gwefannau hyn hefyd yn ddefnyddiol:

#### Cyngor gyrfa

National Careers Service for England  
<https://nationalcareersservice.direct.gov.uk>

Careers Service Northern Ireland  
[www.nidirect.gov.uk/careers](http://www.nidirect.gov.uk/careers)

Skills Development Scotland  
[www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)

Gyrfa Cymru  
[www.gyrfacymru.com](http://www.gyrfacymru.com)

Conservatoires UK  
[www.conservatoiresuk.ac.uk](http://www.conservatoiresuk.ac.uk)

Get into teaching  
[www.education.gov.uk/get-into-teaching](http://www.education.gov.uk/get-into-teaching)

#### Myfyrwyr ag anableddau

Disability Rights UK  
[www.disabilityrightsuk.org](http://www.disabilityrightsuk.org)

Lwfansau Myfyrwyr Anabl  
[www.gov.uk/disabled-students-allowances-dsas](http://www.gov.uk/disabled-students-allowances-dsas)

#### Blwyddyn i ffwrdd

gap-year.com  
[www.gap-year.com](http://www.gap-year.com)

The Year Out Group  
[www.yearoutgroup.org](http://www.yearoutgroup.org)

#### Cyngor cyffredinol ar addysg uwch

Unistats  
<http://unistats.direct.gov.uk>

Undeb Cenedlaethol y Myfyrwyr  
[www.nus.org.uk](http://www.nus.org.uk)

#### Ariannu

Mae manylion y gwahanol sefydliadau ariannu ar dudalen 22.

## Pam fod myfyrwyr wrth eu bodd yn dysgu

Y llynedd, cafodd myfyrwyr israddedig mewn prifysgolion a cholegau ledled y DU eu gwahodd i ddweud wrthym ni pam eu bod wrth eu bodd yn dysgu – mewn un ai draethawd 500 gair neu fideo 30 eiliad. Roeddem ni'n cynnal y gystadleuaeth Love Learning gyda phapur newydd The Times a chymerodd mwy na 2,500 o fyfyrwyr ran.

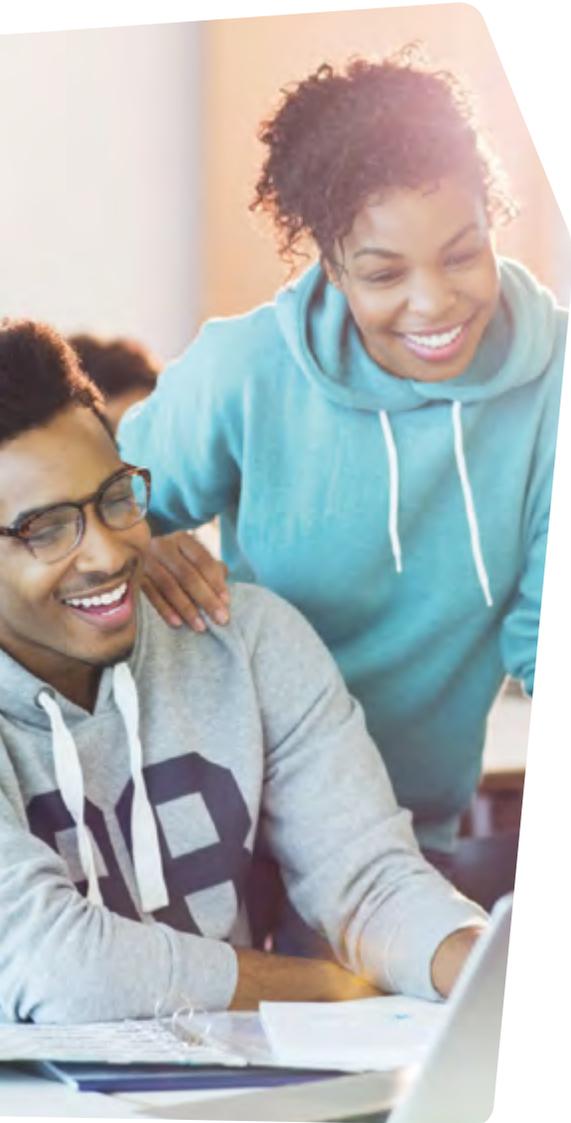
### Dyma beth oedd gan rai ohonyn nhw i'w ddweud:

“Prin fy mod i'r un person â'r un oedd yn crynu wrth lenwi'r cais UCAS flynyddoedd yn ôl. Nid yn unig rydw i wedi meistrolï agweddau rhyfeddol ar wyddoniaeth ond, hefyd, rywle ar y daith, rydw i wedi tyfu i fyny. Dyna sy'n digwydd pan fyddwch chi'n cyfarfod â phobl o ddiwylliannau na wyddech chi am eu bodolaeth, yn siarad â phobl sy'n meddwl mewn ffyrdd gwahanol ac yn cysylltu â byd cyfan o bobl sy'n byw bywydau cyfoethog a chyfareddol.”

“Drwy astudio mewn prifysgol, waeth pa radd fyddwch chi'n ei ddewis, byddwch yn dysgu llawer mwy na dim ond gwybodaeth am eich pwnc. Byddwch yn dysgu i edrych o dan yr wyneb ar beth bynnag fydd yn eich wynebu ac i dreiddio i'r hanfodion.”

“Mae'r brifysgol wedi fy helpu i dyfu ac aeddfedu. Ac, yn rhyfeddol, yr un pryd, rwy wedi dysgu mwy a mwy am bwnc sydd wedi cydio yn fy nychymyg erioed.”

Gallwch ddarllen y traethawd a'r pedair fideo buddugol ar [www.ucas.com/lovelearning](http://www.ucas.com/lovelearning)



- ✓ **Cofrestrwch i gael ein taflen newyddion fisol i rieni** – Mae'n rhad ac am ddim a bydd yn eich atgoffa am y pethau allweddol y bydd yn rhaid i'ch mab neu'ch merch eu gwneud gydol y broses ymgeisio. [www.ucas.com/parentform](http://www.ucas.com/parentform).
- ✓ **Dewch yn gyfarwydd â'n gwefan** – [www.ucas.com](http://www.ucas.com) lle mae'r holl wybodaeth y bydd eich mab neu'ch merch ei angen ar bob cam.
- ✓ **Trefnwch i fynd â'ch mab neu'ch merch i ddyddiadau agored mewn prifysgolion neu golegau** [www.ucas.com/open-days](http://www.ucas.com/open-days).
- ✓ **Cofiwch erbyn pryd y bydd yn rhaid i'ch mab neu'ch merch gyflwyno eu cais** – [www.ucas.com/whentoapply](http://www.ucas.com/whentoapply).
- ✓ **Cofiwch erbyn pryd y bydd yn rhaid iddyn nhw ateb** – bydd y rhain yn wahanol yn dibynnu ar ba gyrsiau y maen nhw wedi ymgeisio amdanynt a pha bryd y cawson nhw benderfyniad ar bob dewis.
- ✓ **Dewch i ddeall pa gefnogaeth ariannol myfyrwyr sydd ar gael i'ch mab neu'ch merch** (gweler tudalen 22)
- ✓ **Gwnewch yn siŵr y bydd eich mab neu'ch merch adref adeg y canlyniadau.**
- ✓ **Deall sut y mae Extra, Clearing ac Adjustment gweithio** (gweler tudalennau 16 – 21).

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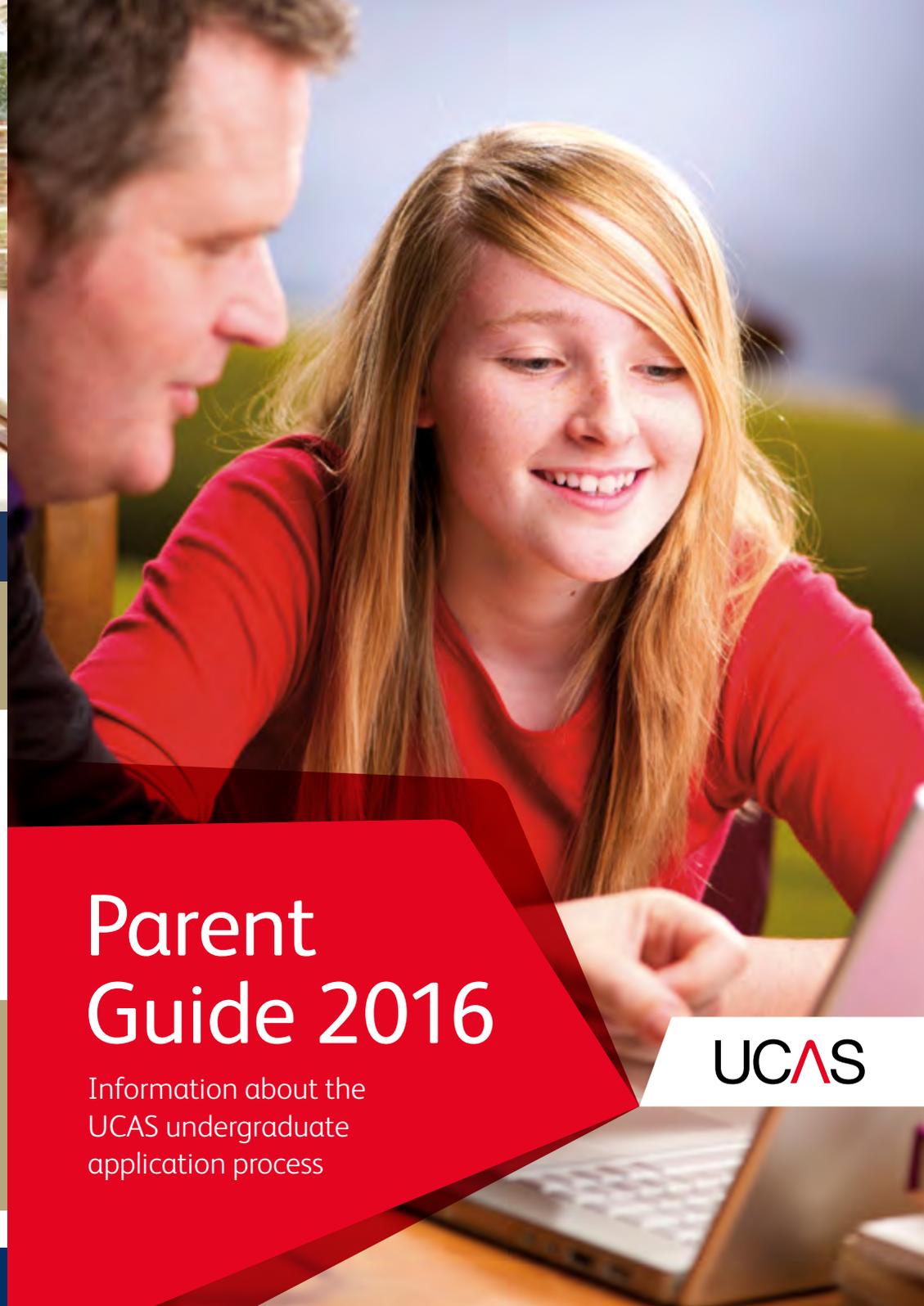
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# Parent Guide 2016

Information about the UCAS undergraduate application process

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## Contents

<b>Why higher education?</b>	3
<b>What is UCAS?</b>	4
<b>Dates you need to know</b>	6
<b>January 2015</b>	
Thinking about their future	8
<b>March to May 2015</b>	
Research, research, research	9
<b>June to September 2015</b>	
Filling in their UCAS application	10
When to apply	11
Starting work on their personal statement	12
<b>January to March 2016</b>	
Once we get their application	13
<b>February to May 2016</b>	
Replying to offers	15
Extra opens	16
<b>June to August 2016</b>	
Preparing for results	19
<b>July to August 2016</b>	
Exam results	20
Clearing and Adjustment	21
<b>Student finance</b>	22
<b>Considering music, dance or drama?</b>	24
<b>Considering teaching?</b>	25
<b>Getting help online</b>	26
<b>Why students love learning</b>	27
<b>A handy checklist</b>	28



**TIP:** Register for our monthly parents' e-newsletter – it's free and will remind you about the key things your son or daughter needs to do throughout the application process.  
[www.ucas.com/parentform](http://www.ucas.com/parentform)



## About the Parent Guide

This guide is for anyone supporting a young person applying to study at university or college in autumn 2016. It covers the key stages of the UCAS undergraduate application process. If you have any questions there are several ways for you to get in touch: [www.ucas.com/contactus](http://www.ucas.com/contactus)

### Why higher education?

Making the decision about going to university involves all the family, so it's important that everyone, including parents, guardians, foster parents and grandparents, know about the benefits.

**While your son or daughter is at university** they'll have the opportunity to:

- study a subject that they are passionate about
- achieve a qualification that will lead to their chosen career
- learn to be an independent thinker for all aspects and challenges of life
- develop important skills that will widen their prospects
- become more independent and self-confident
- make lifelong friends

**Once they have their degree,** your son or daughter will have:

- the opportunity to follow their career path
- better job prospects
- higher earning potential

Ultimately, going to university will equip your son or daughter with skills and experiences they can use in their career and in their personal life.

## What is UCAS?

UCAS is the organisation that processes applications to study full-time courses at universities and colleges in the UK. However we don't just process applications; our aim is to help students make informed choices that are right for them, by guiding them through the entire higher education application process. To support this, we provide a wide range of valuable information and supporting services for young learners, applicants and their parents.

Using our website, [www.ucas.com](http://www.ucas.com), your son or daughter will be able to find out more about how to get started, research course options, make their application and track the progress of their course choices. There's information especially for parents and guardians at [www.ucas.com/parents](http://www.ucas.com/parents), including details about the application process and lots of helpful video guides.

### UCAS terms explained

There are quite a few terms that we and the universities use that you may not be familiar with. Go to [www.ucas.com/ucas-terms-explained](http://www.ucas.com/ucas-terms-explained) for more information.

## Go beyond with Middlesex University

**With a practice-led approach, our teaching is designed to enhance your son or daughter's employability. We help them develop into a fully rounded individual, foster their academic achievement and prepare them for a successful career.**

### Industry links and work experience

Through our specialist courses and impressive industry networks, we offer numerous avenues for gaining professional experience, including placements, internships and volunteering opportunities.

### Employability Service

To complement our industry-aligned courses, our team of employability advisers are available from the moment your son or daughter arrives.

### Networking events and showcasing opportunities

Our students gain insight and contacts through regular events with blue-chip employers. We also offer the opportunity to enter national and international competitions and win awards that can kick-start a career.

For more information, please visit: [www.mdx.ac.uk/parents](http://www.mdx.ac.uk/parents)

## Dates you need to know

### 2015

<b>Summer</b>	The undergraduate application system for courses starting in autumn 2016 becomes available. This is called Apply.
<b>Mid-September</b>	Applications can be submitted to UCAS.
<b>15 October (18:00 UK time)</b>	Equal consideration deadline for applications to the universities of Oxford and Cambridge and applications for most medicine, dentistry, veterinary medicine and veterinary science courses.

### 2016

<b>15 January (18:00 UK time)</b>	Equal consideration deadline for applications to all courses except those listed in the UCAS search tool, <a href="http://search.ucas.com">search.ucas.com</a> , with a 15 October or 24 March deadline.
<b>25 February</b>	Extra opens.
<b>24 March (18:00 UK time)</b>	Equal consideration deadline for applications to art and design courses, except those listed with a 15 January deadline. <b>Applications received after the above deadlines will still be forwarded to universities, providing they have vacancies, but they are not obliged to consider them.</b>
<b>30 June (18:00 UK time)</b>	Last date for receipt of applications with up to five choices. Applications received later are automatically entered into Clearing and the applicant needs to contact the universities direct to be considered for a course.
<b>4 July (18:00 UK time)</b>	Extra closes.
<b>Early August</b>	SQA results are published and Scottish Clearing vacancy information service starts.
<b>18 August</b>	GCE A level, Advanced Diploma and Pre-U results are published and full Clearing information service starts.
<b>20 September (18:00 UK time)</b>	Last receipt of applications through Apply.

There will be specified cut-off dates for replying to offers – details can be found on [www.ucas.com/whentoapply](http://www.ucas.com/whentoapply).



**TIP:** Schools and colleges often set an earlier deadline so that they have enough time to check the application and add the reference. Sometimes they may need to return the application for your son or daughter to make changes or add any missing information.



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\*Graduates working or in further study (Destinations  
of Leavers from Higher Education Institutions, 2012/13)

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[answers@anglia.ac.uk](mailto:answers@anglia.ac.uk)

## Thinking about their future

**Get them to start thinking about what they want to do after leaving school or college.**

Your son or daughter may have been talking about what they want to do when they grow up from a very young age. It's now time to take some action to turn their plans into reality by thinking about what they'll do once they have left school or college. There are so many options to choose from, including going to university, getting a job, taking a gap year or taking an Apprenticeship. But before they make that decision they need to think more about their future by asking 'what interests them so much that they'd like to spend at least three years learning more about it?'

The answer could be something they do at school, something they do in their own time – or something they've never done before, but like the sound of.

It's not possible to know what they'll be doing in 10 or 20 years' time. Think about yourself when you left school and where you are now – that sets the scene for your son or daughter. At this stage the mission is to equip themselves with skills to follow a path that they enjoy.

“ I chose my degree simply because I enjoyed the subject at school, was good at it and the thought of studying it for three years excited me.”

For more information and useful tips, go to [www.ucas.com/planning-your-future](http://www.ucas.com/planning-your-future).



### TIP: Things your son or daughter can do to help them plan their future ...

1. Write a list of things they are interested in.
2. Talk to as many people as they can to find out about their experiences of work.
3. Arrange some work experience to find out more about the subject in the workplace.
4. Try some part-time work at weekends or holidays.
5. Try some volunteering.

## Research, research, research

Once your son or daughter has decided what they are interested in, it's time for them to look at which courses match their interests.

With over 35,000 courses available to choose from, they'll soon realise there is masses of research to do – on occasions they may feel they'll never get it all done! But eventually there will be enough information to decide which courses they want to apply for. To help them, they'll need to go online as well as get out and about.

### Get online

Your son or daughter can use our search tool [search.ucas.com](http://search.ucas.com) to search for courses at universities, colleges and conservatoires. The search results give the entry requirements, information on fees and finances, and details of how and when to apply for individual courses.

Search the university, college and conservatoire websites for more in-depth detail about their facilities and courses, and look at their virtual tours at [www.ucas.com/virtual-tours](http://www.ucas.com/virtual-tours).

### Get out and about

- **UCAS conventions** give your son or daughter a great opportunity to meet us in person, and to talk to staff from universities, colleges and other course providers, who will be able to answer questions about their courses and facilities. There will also be professional bodies and commercial companies that offer sponsored degrees. Your son or daughter's school may arrange a visit – or you can go independently.

Why go to a UCAS convention? Well, imagine visiting all the universities and colleges that your son or daughter is thinking of studying at – this could mean travelling miles and miles around the country; it would take weeks and cost a lot in petrol or train fares. Well there's no need – you can visit a UCAS convention where many universities exhibit with staff available to answer your queries. And best of all they are free to get in! There's bound to be one near you so go to [www.ucas.com/events/convention-exhibition](http://www.ucas.com/events/convention-exhibition) to find out what's on.

“ ...there's nothing more important than to choose a course which motivates you to work harder and helps define you as an individual.”

- **University and college open days and taster courses** let you see inside a university or college, and meet academic staff and students who are already there. Our search tool makes it really easy to look for an open day at a university or college – you can search by town, region, month and year and the dates are listed in calendar order – so there's no excuse for missing one! You can find out more about open days here: [www.ucas.com/events/exploring-university/find-open-day](http://www.ucas.com/events/exploring-university/find-open-day). Taster courses are usually tailored to specific courses or subjects and often include lectures and hands-on workshops. They can be one day, over the weekend or a week, and overnight stays are included. You can search for taster courses on [www.ucas.com/taster-courses](http://www.ucas.com/taster-courses).

## Filling in their UCAS application

UCAS Apply, for entry to university and college in the autumn 2016, is available on [www.ucas.com](http://www.ucas.com) in summer 2015. This is the moment your son or daughter has been waiting for – they can now start their application. Before they start, take a look at our short video about filling in their application [www.ucas.com/fillinginyourapplication](http://www.ucas.com/fillinginyourapplication).



**TIP:** It's vital that your son or daughter remembers their log in details and the answers to their security questions. They'll need them to log back in throughout the year, especially on results day.

### Register first

The first step is to register. It's free and takes about 15 minutes to enter their basic details, including name and address, and set up their security information.

**Once registered there are seven sections that they need to complete.**

**1. Personal details.** This will already have all the information from when they registered, although there will be some other questions about student support and residency.

**2. Additional information** for UK applicants only. This includes equality questions and details about any preparation they've done for higher education.

**3. Student finance.** Your son or daughter can sign-up to receive an email from us letting them know when applications for student finance are open. Page 22 has more information about student finance.

**4. Choices.** There's room for up to five course choices (four in medicine, dentistry or veterinary science).

**5. Education.** Here they must list all the schools they've been to since the age of 11, together with dates they were there, all their exam results (pass or fail) and any exams still to be taken.

**6. Personal statement.** This is their opportunity to convince the university and college to offer them a place. There's more information about writing their personal statement on page 12.

**7. Employment.** If your son or daughter has a part-time, Saturday or holiday job, they should include the basic details. They can talk more about this in their personal statement.

Your son or daughter can enter information at any time, saving as they go. They can go back and edit it until everything is as they want. It is a long process, but as long as they start early there's plenty of time.

**Finally there's a section for their reference, which is added by their referee.**

## When to apply

There are different deadlines depending on the courses they've applied for – see the key dates on page 6.

Once all the sections have been completed and the reference added, your son or daughter's application will be complete. It's important that they take time to make sure everything is just as they want it, but they need to be aware of the deadline that applies for their particular course.

- Applications cannot be submitted until:
  - **September 2015** when we are ready to accept applications
  - the application fee has been paid
- If your son or daughter is applying from their school or college, it will be the school or college that submits their application. Make sure your son or daughter knows how their school or college will be paying the application fee.



**TIP:** Encourage your son or daughter to give themselves some contingency time, just in case something goes wrong at the last minute; no internet access, credit card payment failure, reference not added are just a few of the reasons we often hear about when applicants miss the deadline.



**TIP:** In the personal details section there's a question called nominated access where your son or daughter can provide the details of anyone they want to be able to contact us, or the universities they have applied to, on their behalf. A parent, guardian or adviser is ideal for this. Just make sure you have their Personal ID and can answer basic security questions when you call.

**The UCAS Tariff** is used by universities and colleges to make broad comparisons between qualifications used for entry to higher education courses. Points have been allocated to a wide range of qualifications and these can be added together, within certain rules, to achieve a Tariff score.

We are introducing a new Tariff point system for courses starting from September 2017. Make sure your son or daughter looks at the correct one based on when they are applying:

- for courses starting **before** September 2017 [www.ucas.com/tariff-tables](http://www.ucas.com/tariff-tables).
- for courses starting **from** September 2017 [www.ucas.com/ucas/undergraduate/getting-started/entry-requirements/tariff/new-tariff](http://www.ucas.com/ucas/undergraduate/getting-started/entry-requirements/tariff/new-tariff).

## Starting work on their personal statement

Many applicants find writing their personal statement the most difficult part. Starting with a blank sheet and writing 4,000 characters about yourself is a bit scary! Taking a positive approach, and enough time to do a good job, it really can make your son or daughter's application stand out from the competition.

### Where to start?

Get them to:

- think about what is exciting about themselves and makes them stand out – in a good way, in a positive way
- write down words (masses of them!) that come to mind – anything that shows why they are really excited about the courses they are applying for. Keep it positive
- remember why they said 'Wow – that's what I want to do!' Was it when they read an article, heard someone talking about their work, or even somewhere they went?
- list supporting evidence to back up why they are so excited about the courses they have chosen; include work experience or out of school activities
- think about their skills they can use on the course; leadership, communication, playing music, for example
- ask you and their friends for more ideas

## Pulling it together

Taking all the ideas and turning them into their winning statement is the next step. Make sure it has a structure:

**First part** – a punchy opening paragraph showing their excitement and understanding of what the course is all about.

**Middle part** – this is where the evidence to support their interest for the course needs to be. Relevant skills, work experience, inspirational moments will all take their place here.

**Final part** – this is where they write about themselves, what they are interested in and how well they fit into life at university.

**Closing paragraph** – end with a concise statement that leaves the reader with a clear understanding of why the course is right for your son or daughter, and why they are perfect for the course.



### TIP: A good personal statement...

- is relevant and focused; don't waste the 4,000 characters – every one counts!
- uses clear, plain English
- avoids clichés – they've been used before!
- is original – don't copy from another personal statement – we will know as our software scans all statements for plagiarism

For more help and to find our personal statement video go to [wwwucas.com/personalstatement](http://wwwucas.com/personalstatement).

Then all that is left to do is draft, redraft, redraft .... until it's right.

## Once we get their application

1. We check that everything is OK and that the personal statement has not been copied. This takes up to 48 hours.
2. When our checks are complete we send our welcome email to your son or daughter. This explains how to use our Track service to check the progress of their application. It also has their Personal ID which they'll need to log in. There's a video about using Track on [wwwucas.com/trackyourapplication](http://wwwucas.com/trackyourapplication).
3. At the same time, the application is sent to all the universities and colleges they have applied to. At this stage none of the universities will know where else they've applied; so they'll be considering the application totally independently.
4. Universities and colleges will consider their application.
5. Whenever they let us know about an interview, audition, test or decision we'll alert your son or daughter by email – so they know when to check their application in Track.

### Types of decisions universities and colleges can make

Receiving a conditional or unconditional offer, or even both, is good news, but it's important to be clear about the difference and commitment they are making if they accept one.

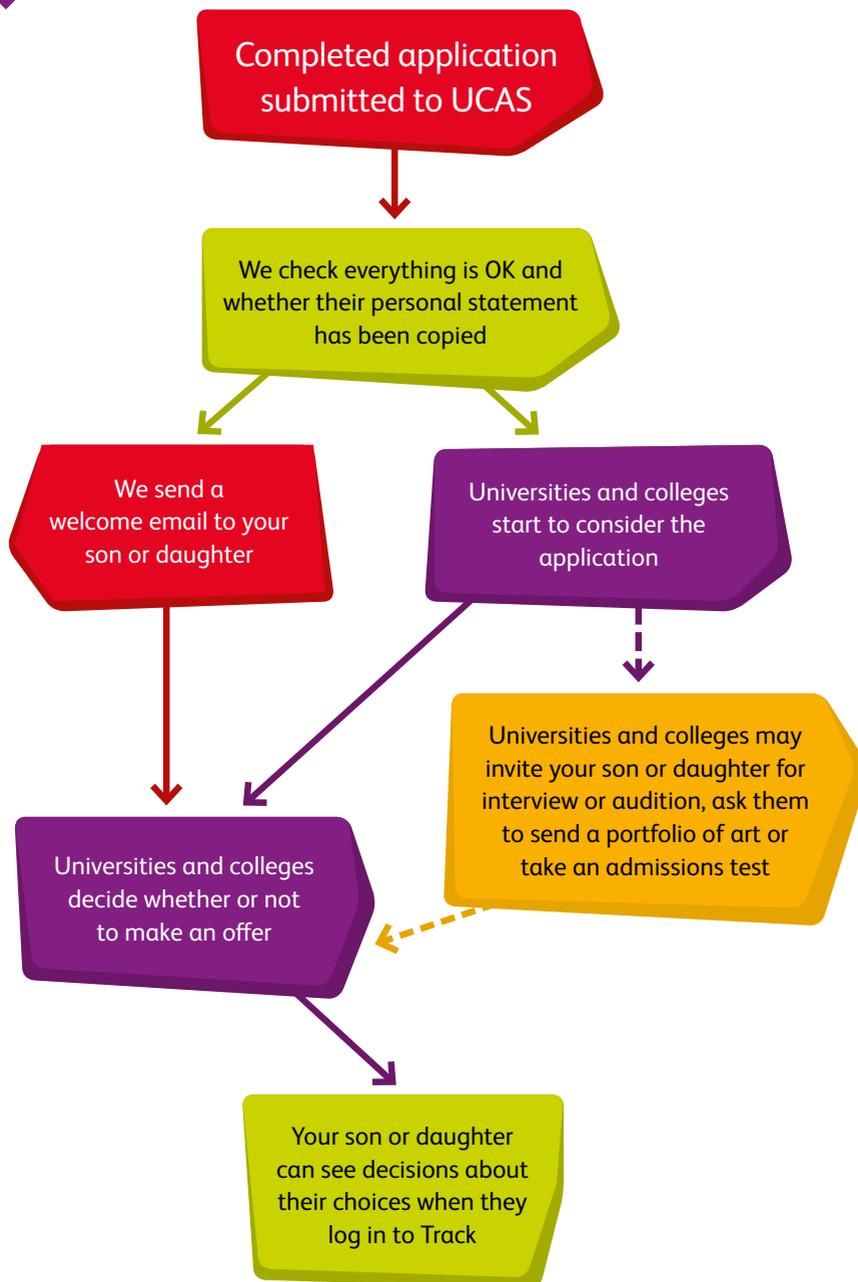
- **A conditional offer** means your son or daughter needs to meet some specified requirements – usually exam results – before the course starts, to secure the place. If they accept a conditional offer as their firm choice (see page 15) they are committed to take up the place.

- **An unconditional offer** means they have a guaranteed place if they accept it, as long as they meet any non-academic conditions such as a health or criminal record check, or financial requirements. If they accept an unconditional offer as their firm choice (see page 15) they are committed to take up the place regardless of what grades they get. If they are thinking of accepting an unconditional offer they need to remember that:

- they cannot have an insurance choice (see page 15) or use Clearing (see page 21).
- their exam results won't affect whether or not they can start the course.
- although their university place may not be dependent on their grades, they may have an impact on your son or daughter's future employment. Graduate employers often consider school or college exam results when reviewing job applications; so it's important to know this when they prepare for their exams.

- **Unsuccessful** application means the university has decided not to offer them a place. Sometimes there's a reason given; if not they can contact the university to discuss the reason. It may help later if they need to choose other courses.
- **Withdrawn** application means that the choice has been withdrawn either by your son or daughter or by the university. If the university has done this they'll let them know why.

Once they have decisions for all their choices they are ready to reply to them – see page 15.



## Replying to offers

When a decision has been received for all your son or daughter's choices they'll need to reply to any offers they have. This is a very important step in the process and they'll need to be absolutely sure they accept the right offer, for the right reason. They'll need your support in making the decision.

### Before they reply there are a few things to do

- Make sure they understand the conditions of their offers. If anything is not clear they should contact the university or college for clarification.
- Visit the university or college – if they haven't already done so – to check it's somewhere they'd want to spend the next three or four years. Will it be easy to get there, what's the accommodation like for first year students and is a particular sport on offer?
- If your son or daughter needs special support, for example for a disability, then discuss this with the university disability officer so everything is in place when they start the course.
- Check out the tuition fees for each course – it's important to know what they are before accepting the offer.
- Rank the offers in two ways; firstly based on their personal favourites, and then in terms of the difficulty the offers are to achieve. And then compare the two lists.

By doing this it'll be easier to decide which offers they want to accept and which they don't.

### What are the options for replying?

They can accept an offer as their firm or their insurance choice.

#### Firm choice

- For a conditional offer, your son or daughter will be guaranteed a place on the course if they meet all the conditions of the offer.
- If their offer is unconditional, then the place is theirs.

In either case they are committed to that course at that university; they cannot look elsewhere.

 **TIP:** Your son or daughter must reply to their offers online using Track – make sure they know the deadline and their log in details.

#### Insurance choice

This has the same commitment as a firm choice but only comes into play if they don't meet the conditions of their firm choice – it's like a back-up or second chance to get a place. So it makes sense for the insurance choice to have less demanding conditions than their firm choice.

There's more information and a video on our website about replying to offers:

[www.ucas.com/replies](http://www.ucas.com/replies).

### Extra opens

Despite all the careful research choosing the right courses, sometimes it doesn't always work out as expected. Competition can be really high for some courses which can mean that even the best students don't always get the offers they'd hoped for. On the other hand, they may receive a selection of offers for courses that they now decide they're not interested in. So they think of turning them down – but what's the alternative?

**It's Extra!**

Extra is an opportunity for your son or daughter to look for another course – even a different subject at a different university – without waiting for Clearing (see page 21). But there are some rules to follow to be eligible for Extra.

- All five choices must have been used.
- Your son or daughter either has no offers, or has declined any offers they received.

**Extra opens on 25 February 2016 and closes on 4 July 2016. For more details go to [www.ucas.com/extra](http://www.ucas.com/extra).**



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\*2014 Times Higher Education 100 Under 50  
Matthew, BSc (Hons) Environmental Science

June to August 2016

## Preparing for results

Results are usually announced in the summer before the start of the university term. With this in mind, it's worth spending some time considering what to do if they don't get the results they're expecting. Having a well thought out 'what if' plan in place beforehand, covering as many eventualities as possible, will save time later. It will also reduce the risk of making quick, badly thought out decisions that they may regret.

### So what if they don't get the grades they were expecting? What are the alternatives?

- The university might still accept them – but there's no guarantee and depends on how far below the offer the results are and how other students have done in their exams.
- They may offer them a place on an alternative course or year of entry. Before accepting this they need to find out more about it and maybe even pay a visit there. They must be really certain it's right for them.
- They may not accept them – so a rethink is needed. Here are some of the options.
  - Look for a different course using Clearing – see page 21.
  - Retake exams and reapply next year – some universities will want higher grades from resit students.
  - Do an apprenticeship or traineeship – go to [www.ucas.com/ucas/undergraduate/getting-started/alternatives-higher-education](http://www.ucas.com/ucas/undergraduate/getting-started/alternatives-higher-education).

- Take a gap year – learn to manage new independence and great for a CV.
- Earn and learn with a job – some employers have school leaver programmes and could even send your son or daughter to university while being paid at the same time.



**TIP:** Ensure your son or daughter's contact details are up-to-date – including their address, email and mobile phone number.

**What if there's some really good news** when the results are announced; they achieve even better grades than anticipated and much higher than the conditions of their offer – see page 21 for details about Adjustment. But for now have a plan for what your son or daughter would do if this happens.

## Exam results

### Getting their results

The big day has arrived. We don't give your son or daughter their results, they come from the exam board – either via their school (they may need to go back to collect them), by post, or online.

Check whether your son or daughter needs to send any results to their firm and insurance choice. If so, they need to do this as soon as their results are available. For example, we don't process GCSE or Scottish National 4 results. They can check which results we receive at: [www.ucas.com/sending-exam-results](http://www.ucas.com/sending-exam-results).



**TIP:** Try to be there when they get their results, so you can share in their excitement or support them if the news isn't good.



### Finding out if they have a place at university or college

- We receive exam results for a large number of different qualifications, match them to individual applicants and then make them available to the universities that are holding firm and insurance places.



**TIP:** While we are processing Scottish and A level results, there is restricted access to Track. Details of when it will be available will be shown on our website from the end of July. Full access to Track returns on the morning of Scottish and A level results days.

- The universities then check the offer details and confirm places where the conditions have been met. They may also confirm places – at their discretion – if the conditions have not been met.
- If the university has confirmed the place this will be shown clearly in Track.

## Clearing and Adjustment

Clearing and Adjustment are options to use when exam results aren't what was expected; but they are used in different situations.

**Clearing** is a chance for students to look for a place if they don't have one. It's also the final chance for universities and colleges to fill any places they still have available.

To look for a course in Clearing your son or daughter must first be eligible. This means that either:

- they have no offers
- their firm or insurance universities have made them unsuccessful
- they applied after 30 June 2016 – see page 6



**TIP:** If your son or daughter only paid for one choice, they will need to pay an additional £11 to apply for a course in Clearing. They can do this online using Track.

Clearing officially starts in early July. However, students must have all their exam results to be able to use it; so for the majority of students they will use Clearing in August. For more information go to [www.ucas.com/clearing](http://www.ucas.com/clearing).



### Adjustment

When the results arrive, and they turn out to be better than expected – in fact your son or daughter's results have met and exceeded the conditions of their firm choice, they might want to think about Adjustment to secure an alternative course.

Adjustment is available between 18 and 31 August 2016. However there is a time restriction applied; they have five days from the day the university confirms their place or from 18 August, whichever is the later. For more information go to [www.ucas.com/adjustment](http://www.ucas.com/adjustment).



“But I am, if nothing else, determined. I had set my mind on going to university. If I couldn't study acting, then I would try my other love; which was writing. So, using UCAS' Clearing system, I applied to three universities and was delighted to be offered a place at all of them.”

One of the questions often asked about going to university or college is 'What is it going to cost?'. Parents sometimes wonder whether it's worth it, especially if they think that they will be responsible for any loans their son or daughter has during the course – on this last point, any loan will be paid back by your son or daughter, not you.

The student finance arrangements for students living in the UK depend not only on where they live, but also on where they are going to study. In general, the packages are a mixture of repayable, non-repayable, and means tested and non-means tested loans and grants.

## What do they need to pay for?

- Tuition fees – up to £9,000 per year for students in the UK and EU. Universities can set their own fees for students from outside the EU. Our search tool [search.ucas.com](http://search.ucas.com) lists the tuition fees on the Fees & finances tab for each course.
- Maintenance loans and grants – these cover the living costs, such as accommodation, food and travel while they are studying. If the course is in London they'll receive more to cover the higher cost of living, and if they live at home while studying, they may receive less.
- Special support grants – these are additional payments made in specific situations. They may be paid, for example, if they are in receipt of income support or housing benefit, or are a lone parent.
- Extra support is also available for students with disabilities, those who are in care and for those with children or dependents.

## Where can they go for funding?

It depends on where they live in the UK:

**England** [www.gov.uk/studentfinancesteps](http://www.gov.uk/studentfinancesteps)

**Northern Ireland** [www.studentfinancenir.co.uk](http://www.studentfinancenir.co.uk)

**Scotland** [www.saas.gov.uk](http://www.saas.gov.uk)

**Wales** [www.studentfinancewales.co.uk](http://www.studentfinancewales.co.uk)  
[www.cyllidmyfyrwycymru.co.uk](http://www.cyllidmyfyrwycymru.co.uk)

There are also other sources of funding that are definitely worth exploring. Many universities offer scholarships, so check out their websites or the online scholarship website [www.scholarship-search.org.uk](http://www.scholarship-search.org.uk)

## Funding for specific subjects

Not all courses are funded by the student finance organisations. The NHS, for example, provides non-means tested bursaries for courses leading to a number of healthcare and social work professions. For information go to [www.nhsbsa.nhs.uk](http://www.nhsbsa.nhs.uk) and click on students.

Many universities have additional funding they can allocate at their discretion if things get tough; they can also offer help with managing money.



**TIP:** Your son or daughter may wish to consider getting a part-time job to supplement their finances.

## When do they need to apply?

They should apply as soon as possible. The different funding organisations will open their applications for new students starting university in 2016 as follows:

- for England, Northern Ireland and Wales it's in the spring of 2016
- for Scotland it's early April to the end of June 2016



**TIP:** Ensure your son or daughter applies for student finance before their exam results are announced and their place confirmed – they will then have the money in place when the term starts.

## How do they apply?

It's online – so there are no paper forms to fill in. Once they've set up a student finance account they can complete their student finance application.

- They'll need the university and course details (can be changed later), an identity document (passport or birth certificate), their bank account details and their national insurance number to hand.
- There's a section for you to complete to support the application; this includes details of earned and unearned income, as well as any other dependent children.
- Documentary evidence may also be requested – it's best to send these promptly so as not to delay the application. All original documents will be returned within four weeks.
- Once the application has been submitted and approved your son or daughter will be sent a loan declaration, containing the details of the funding they will receive, which they must sign and return.

## When will they receive the finance?

Students from England, Northern Ireland and Wales are paid over three instalments at the start of each term. Scottish students are paid weekly during term time.

## Repayments – how much will it cost?

- Your son or daughter will only start repaying their student loan when they have left university or college, and are earning over the income threshold.
- The amount they will pay back each month is dependent on how much they're earning.
  - In England and Wales the repayment threshold is currently £21,000.
  - In Northern Ireland and Scotland the repayment threshold is £17,335.
  - The loan is written off after 30 years (35 years in Scotland).

For more details and to watch our video about student finance, go to [www.ucas.com/startingstudies](http://www.ucas.com/startingstudies).



University does cost money and you have to work hard to get the rewards, but in all of this there are an endless amount of rewards that will make you realise that the debt doesn't compare to the breathtaking roller coaster that you are immersed in. Go to university and see for yourself."

## Considering music, dance or drama?

If your son or daughter is thinking of a career in music, dance or drama, either as a professional performer or in the performing arts arena, they have two options: UCAS Conservatoires and UCAS Undergraduate. Both universities and conservatoires offer bachelor's degrees, so wanting a degree isn't a reason to base their decision.



**TIP:** If your son or daughter is not sure which type of course suits them, they can apply through UCAS Apply and UCAS Conservatoire Apply. If they get a place in both we'll ask them to decide which they want to take up.

### Study at a conservatoire

- A conservatoire is a college that specialises in the study of music, dance and drama, but also includes academic studies.
- If your son or daughter's interests are focused on a practical discipline such as instrumental or vocal performance, dance or drama, they may favour a conservatoire.
- To study at a conservatoire from autumn 2016, your son or daughter will need to apply through the UCAS Conservatoires scheme at [www.ucas.com/ucas/conservatoires/apply-and-track](http://www.ucas.com/ucas/conservatoires/apply-and-track), which becomes available in summer 2015.



**TIP:** Check whether there are any audition fees which need to be paid.



The prospect of my future in music exhilarates me."

- The equal consideration deadlines for submitting applications are:
  - 1 October 2015 (18:00 UK time) for music courses
  - 15 January 2016 (18:00 UK time) for most dance, drama and screen production courses. There are some exceptions so check the conservatoire websites
- For more information and advice about applying to and studying at a conservatoire, go to [www.ucas.com/conservatoires](http://www.ucas.com/conservatoires).



What I love about my job is telling stories. Whether it's on camera or stage, through song or a puppet, my interest is in how the sharing of our life experiences and emotions can better our understanding of our own lives."

### Study at a university or college

- If your son or daughter's interest is more as an intellectual academic discipline, such as history of music, a university might be the best route for them.
- Many universities offer performance-based courses.
- To study at a university or college your son or daughter needs to apply through the UCAS Undergraduate scheme.

## Considering teaching?

If your son or daughter is considering a career as a teacher they need Initial Teacher Education or Training (ITET) based at a university, school or college in the UK. There are two routes they can follow to achieve this; undergraduate and postgraduate.

### Undergraduate

- Your son or daughter can be trained as a teacher while taking their degree.
- Courses vary depending on where they study, but they will receive Qualified Teacher Status (QTS) at the end, as well as their degree.
- To apply for an undergraduate degree in teaching, your son or daughter should apply through the UCAS Undergraduate scheme.



If I have one thing that I wish all pupils I teach to remember is that our existence on the Earth is fleeting but the knowledge we gain, build and pass on is forever eternal. Remember this and watch yourself grow into something you could have never imagined before. Learning has no ceiling, inspiration can never be contained: embrace it."

### Postgraduate

- Your son or daughter would have already studied for an undergraduate degree, although it doesn't have to be the specific subject they want to teach.

- As long as they pass their degree with the right classification, they will be eligible to apply for a one-year postgraduate teaching course leading to QTS. Many courses also award a Postgraduate or Professional Graduate Certificate in Education (PGCE).
- If your son or daughter wishes to apply for a postgraduate teaching degree course in England or Wales they should apply through the UCAS Teacher Training scheme. To apply for programmes in Scotland, they need to apply through the UCAS Undergraduate scheme.
- [www.ucas.com/ucas/teacher-training/getting-started](http://www.ucas.com/ucas/teacher-training/getting-started) contains information about what they need to do, and they can also sign up to receive our free information pack, which will help them navigate their way through the postgraduate teacher training application process.



## Getting help online

There are a number of ways that you and your son or daughter can get help from us online – go to [www.ucas.com/contactus](http://www.ucas.com/contactus) where you'll find video guides, links to Twitter and Facebook, and blogs from other parents going through the same experience as you.



[www.twitter.com/ucas\\_online](http://www.twitter.com/ucas_online)



[www.facebook.com/ucasonline](http://www.facebook.com/ucasonline)



[www.youtube.com/ucasonline](http://www.youtube.com/ucasonline)



[plus.google.com/  
+Ucasonlineofficial/posts](https://plus.google.com/+Ucasonlineofficial/posts)

You can also call us on **0371 468 0 468**, Monday to Friday 08:30 - 18:00 (UK time)



**TIP:** If your son or daughter is currently living outside of the UK you might find our 'International undergraduate guide for parents' a useful resource to read. You can view the guide at [www.ucas.com/internationalguides](http://www.ucas.com/internationalguides)

### Specialist information

You may also find these other websites useful:

#### Careers advice

National Careers Service for England  
<https://nationalcareersservice.direct.gov.uk>

Careers Service Northern Ireland  
[www.nidirect.gov.uk/careers](http://www.nidirect.gov.uk/careers)

Skills Development Scotland  
[www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)

Careers Wales  
[www.careerswales.com](http://www.careerswales.com)

Conservatoires UK  
[www.conservatoiresuk.ac.uk](http://www.conservatoiresuk.ac.uk)

Get into teaching  
[www.education.gov.uk/get-into-teaching](http://www.education.gov.uk/get-into-teaching)

#### Students with disabilities

Disability Rights UK  
[www.disabilityrightsuk.org](http://www.disabilityrightsuk.org)

Disabled Students' Allowances  
[www.gov.uk/disabled-students-allowances-dsas](http://www.gov.uk/disabled-students-allowances-dsas)

#### Gap years

gap-year.com  
[www.gap-year.com](http://www.gap-year.com)

The Year Out Group  
[www.yearoutgroup.org](http://www.yearoutgroup.org)

#### General higher education advice

Unistats  
<http://unistats.direct.gov.uk>

National Union of Students  
[www.nus.org.uk](http://www.nus.org.uk)

#### Funding

See page 22 for details of the different funding organisations.

## Why students love learning

Last year, undergraduate students at university and college in the UK were invited to tell us why they love learning – in either a 500 word essay or a 30 second video. We ran the Love Learning competition in conjunction with The Times and over 2,500 students entered.

Here's what some of them told us:

“ I am barely the same person who anxiously filled out the UCAS application years ago. I have not only grappled with some pretty astonishing science, but somewhere along the way I've grown up. That's what happens when you meet people from cultures you didn't know existed, talk to people who think in different ways, and interact with a whole world of people that lead rich and fascinating lives.”

“ Studying at university, irrespective of what degree you choose, teaches you more than mere information on your chosen subject. It teaches you to look beyond the surface of whatever confronts you, and consider the unconsidered.”

“ University has helped me to grow and mature. And to my joy, I've done this at the same time that I've learned more and more about a subject that has always captivated me.”

Read the winning essay and watch the four winning videos at [www.ucas.com/lovelearning](http://www.ucas.com/lovelearning)



- ✓ **Register for our monthly parents' e-newsletter** – it's free and will remind you about the key things your son or daughter needs to do throughout the application process. [www.ucas.com/parentform](http://www.ucas.com/parentform).
- ✓ **Familiarise yourself with our website** – [www.ucas.com](http://www.ucas.com) has all the information you and your son or daughter will need at every stage.
- ✓ **Arrange to take your son or daughter to university and college open days** [www.ucas.com/open-days](http://www.ucas.com/open-days).
- ✓ **Know what date your son or daughter needs to submit their application** – [www.ucas.com/whentoapply](http://www.ucas.com/whentoapply).
- ✓ **Know when their reply deadlines are** – these will vary depending on what courses they've applied for and when they have received a decision for each choice.
- ✓ **Understand what student finance support is available for your son or daughter** (see page 22).
- ✓ **Ensure your son or daughter is at home when their results are due.**
- ✓ **Understand how Extra, Clearing and Adjustment work** (see pages 16 and 21).

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University of  
South Wales  
Prifysgol  
De Cymru

Do you know your Tariff  
Points from your UCAS Codes?  
Your Firm choice from your Insurance?

## ParentSpace can help you.



ParentSpace is designed to help you survive the university application process.

We have tips on how to get the most out of Open Days and how to balance the cost of university.

We even have interviews with parents and a jargon buster to help you keep up with all the terminology.

To sign up for your **FREE** copy, visit [www.southwales.ac.uk/parents](http://www.southwales.ac.uk/parents) or call our Parents' Hotline on **03455 760 996**.

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