

# VISITOR INFORMATION GUIDE

**DATE:** Wednesday 9 April 2025

**VENUE:** The University of Wales Trinity Saint  
David, Carmarthen Campus

UCAS



# GETTING HERE



## GETTING HERE

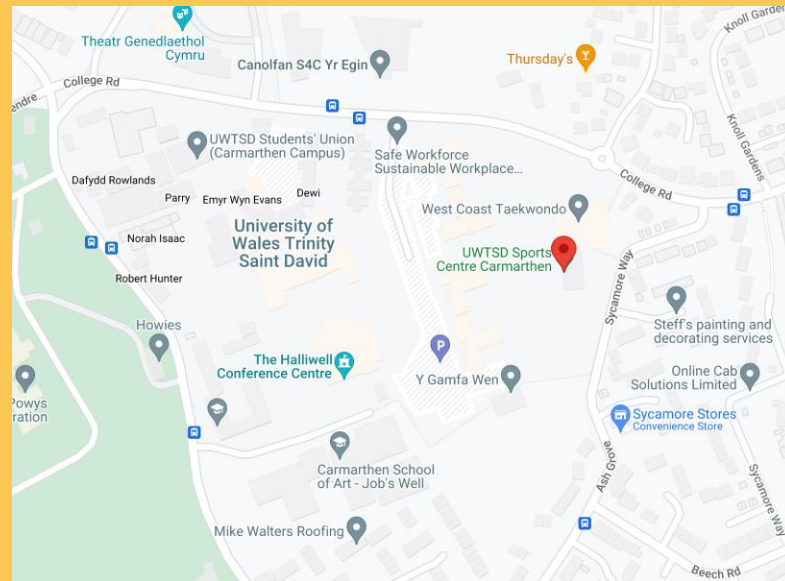
The University of Wales Trinity Saint David  
Carmarthen Campus, Sports Centre  
Heol y Coleg, Carmarthen, SA31 3EP  
What 3 Words: [:///descended.branch.bottle](#)



## TRAVELLING BY CAR OR COACH?


Free car parking is available in the main car park off College Road.


Please direct coach drivers to the DEWI car park off Job's Well Road for the drop off and pick up of visitors.  
What 3 Words: [:///deep.guitar.bumps](#)




# WHILST YOU'RE HERE

## WHEN YOU ARRIVE

 On arrival, please follow the signs and head to the **Sports Hall**. Please have your ticket ready for inspection. If you don't have a ticket on arrival, please report to the onsite registration desk.

 Your exhibition ticket is personal to you and should not be passed on to other group members, as this could compromise the security of your data. To comply with data protection regulations, it's essential that individuals at our exhibitions use their own ticket – both on entering, and when visiting exhibitors' stands. Anyone found to be in breach of this will be asked to leave the event and register again to be readmitted.

 Please be aware, the venue may be conducting random bag and wand searches. We thank you for your patience while this takes place.



# WHILST YOU'RE HERE

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## WIFI

There is free wifi available for visitors via UWTSD Guest.

## ACCESSIBILITY

The Sports Hall has disability access, ramps, dipped curbs and limited disabled parking. If you require any further information, please contact the venue prior to the event.

## CATERING

Please visit the gazebo outside the sports hall to purchase hot/cold drinks and food. Our Merlin Café opposite the sports hall will also be open to visitors

## EVENT STAFF

For general queries during the event (e.g. directions to facilities), ask any of the event staff, who can be identified by their UCAS-branded t-shirts.

## The Big Q&A talks

Student talks can all be found in the main exhibition hall. A full programme of events can be found on the [event webpage](#).



# JUST IN CASE

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## ORGANISERS

If you wish to speak to the event organiser, they will be based in the exhibition venue, and can also be identified by UCAS branded t-shirts. If you need to speak to the organiser prior to the event, please email [sroutreach@uwtsd.ac.uk](mailto:sroutreach@uwtsd.ac.uk).

## ACCIDENTS & NEAR MISSES

If you are involved in, or witness an accident or near miss while on-site, please report it to a member of staff.

## EMERGENCY PROCEDURES

Should an evacuation of the building occur, please follow the instruction of the event staff, and leave the build via the nearest exit.

## FIRST AID

Please alert an event ambassador if there is a need for first aid or visit our First Aid Room off reception in the Sports Centre.



# FREQUENTLY ASKED QUESTIONS

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- **WHAT INSURANCE IS IN PLACE FOR THE EVENT?**

The organiser has adequate public and employee liability cover. While the organisers take every precaution to protect visitors' property during an event, they are not responsible for any loss or damage. All group leaders should ensure they have adequate public and employers' liability cover, in line with the booking terms and conditions.

- **WHAT HAPPENS TO ANY LOST PROPERTY?**

Any lost property will be handed to the Sports Hall Reception.

- **CAN I SMOKE/VAPE ON SITE?**

There is a strict policy of no smoking/vaping or drinking of alcohol on the University campus.

- **WHAT SECURITY IS THERE?**

Security is present at the event throughout. If you are a victim of theft, please report it to the event manager immediately.

- **WHERE CAN I GET A COPY OF THE RISK ASSESSMENT FOR THE EVENT?**

The organiser has completed a risk assessment for the event, this will be available to view by logging into your group booking and selecting the "Risk Assessment" tab.





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# CONTACT DETAILS

## VENUE

University of Wales Trinity  
Saint David  
**01267 676767** or email  
[sroutreach@uwtsd.ac.uk](mailto:sroutreach@uwtsd.ac.uk)

## UCAS EVENTS TEAM

Prior to the exhibition  
**01242 544 808** or email  
[events@ucas.ac.uk](mailto:events@ucas.ac.uk)

## ON SITE GENERAL ENQUIRIES

Event ambassadors,  
wearing UCAS t-shirts,  
will also be available to  
offer help and advice if  
you have any queries

Thank you for registering to attend the **Event** UCAS  
Discovery exhibition.

