

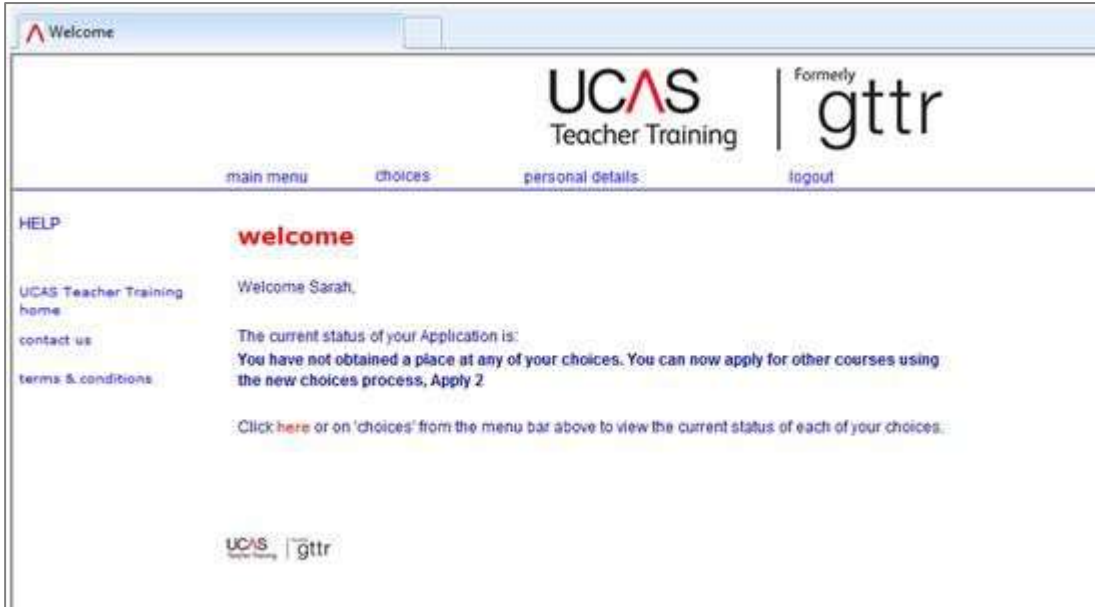
Adding an Apply 2 Choice in Track

Top tips to consider before adding a choice

- Consider all the routes into teaching - Take a look at our [postgraduate routes into teaching](#) information, to get the facts about the different routes. If you didn't get an offer from your original choices you might want to consider a different route to enable you to study the same subject.
- Make sure you've searched for courses with available vacancies using the UCAS [search tool](#). If you're sure that you want to study at a particular provider search for all the subjects they're offering. But, make sure you meet the entry requirements.
- Contact the training provider before adding a choice to check they're still recruiting and will consider you. You can't change the details you put in your original application. So, if you're applying for a different programme, ask the training provider if they'll let you send additional information direct to them (including an updated personal statement).

How to add an Apply 2 Choice: a step-by-step guide

Step 1: Log in to Track and select 'choices' from the top menu



The screenshot shows the UCAS Teacher Training (formerly gttr) website interface. At the top, there is a navigation bar with the following items: 'main menu', 'choices' (highlighted in yellow), 'personal details', and 'logout'. Below the navigation bar, the page content includes a 'HELP' section on the left and a main content area. The main content area features a 'welcome' heading, a greeting 'Welcome Sarafi,', and a message stating: 'The current status of your Application is: You have not obtained a place at any of your choices. You can now apply for other courses using the new choices process, Apply 2'. A link 'Click here' is provided to view the current status of each choice. The UCAS and gttr logos are visible at the bottom of the page.

Step 2: Click 'Add Apply 2 Choice' (located under the Apply 2 Choice heading)

Manage Choices

UCAS Teacher Training | Formerly gttr

main menu | choices | personal details | logout

choices

Personal ID :

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Training provider	Training programme	Training location	Decision	Reply	Last updated
Institute of Education, University of London	Primary		Unsuccessful		03-Jan-2014
Wyvil Primary School	Primary		Unsuccessful		28-Nov-2013
Wyvil Primary School	Primary		Unsuccessful		03-Jan-2014
Apply 2 choice					
Institute of Education, University of London	Primary		Withdrawn		05-Mar-2014

Add Apply 2 Choice

To view details of a training programme or withdraw from a choice please click on the training programme title.

The decision column will remain blank until we receive a response from the named training provider.

If a decision is shown above in red this means that details of the offer have changed. Please make sure you have viewed the choice summary page for highlighted choice(s) before making replies.

application processed by UTT : 23-feb-2013
last log in : Tue Mar 23 11:39:19 GMT 2014

Step 3: Enter the details on-screen by clicking the 'Select' buttons and selecting your choice from the drop down menus

Add Choice

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main menu | choices | personal details | logout

add Apply 2 choice

You must select information to enter in all the boxes below. Click 'Next' to confirm your new choice.

Training provider*

Training programme*

Training location*

Modular*

Full/Part Time*

UCAS | gttr

Step 4: You will be asked to Review your choice. If the details are correct select 'Confirm'. If you need to make changes click 'Cancel' and update the details to ensure they are correct.

Confirm Choice

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HELP

confirm add choice?

Do you want to add this choice?

Training provider	Sir John Cass Foundation and Redcoat Church of England Secondary School
Training programme	Physics
Training location	
Modular	N
Full/Part Time	F
Programme type	School Direct (salaried) training programme
Programme outcome	Recommendation for QTS
Accrediting provider	University of East London (UEL)

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